

EAST CAROLINA UNIVERSITY
2022-2023 Faculty Governance Committee

MINUTES OF MEETING DATE: Wednesday, September, 14, 2022, 3:00 PM to 5:00 PM

ATTENDANCE

PRESIDING: David Wilson-Okamura _X_

REGULAR MEMBERS (_X_ IN ATTENDANCE): Edwin Gomez _X_, Anne Ticknor _X_, Cynthia Deale ___, Mark Bowler _X_, Susie Harris _X_, Purificación Martínez _X_, Sandra Warren _X_

EX-OFFICIO MEMBERS (with vote) (_X_ IN ATTENDANCE): Crystal Chambers _X_, Wendy Sergeant _X_, Mary Farwell ___, Fan-chin King _X_, Mark Hand _X_

Guests in attendance: Linda Ingalls, Rachel Baker

Call to Order, 3:02 PM

1. Volunteer to attend Committee Chairs with Chair of Faculty Meeting.
 - a. Susie Harris will attend for David Wilson-Okamura.
2. Approve previously-distributed minutes of August 31, with corrections as needed.
 - a. Approved as submitted.
3. In registrar's catalogue, replace old grade appeal policy with new appeal policy.
 - a. Information provided to the committee:
 - i. What the registrar currently shows students:
 1. <https://registrar.ecu.edu/appeals-procedure/>
 2. <https://registrar.ecu.edu/grade-appeal-policy-and-process/>
 - ii. Undergraduate catalog:
 1. [http://catalog.ecu.edu/content.php?catoid=27&navoid=2430#Grade Appeals](http://catalog.ecu.edu/content.php?catoid=27&navoid=2430#GradeAppeals)
 - iii. The new procedure adopted by the senate in spring 2021:
 1. <https://www.ecu.edu/cs-acad/fsonline/customcf/currentfacultymanual/part6section1.pdf>
 - b. David Wilson-Okamura: Several years ago, a new grade appeals policy was approved. However, it is not where students would think to find it in the catalog. We should be able to instruct the registrar to take the text directly from the Faculty Manual and replace what is in the catalogs and on the Registrar's page. Rachel Baker: Should send a report to be approved to the senate to revise that undergraduate catalog language. David Wilson-Okamura: For October, we will submit this change to the Senate and have the website and catalogs changed.

David Wilson-Okamura: *Move that we recommend to the Senate to incorporate the revised changes to the Registrar's webpages and the Undergraduate Catalog. Seconded.*

Fan-chin Kung: Question about where actions for the committee should originate from. Shouldn't they come from the senate floor? Mark Bowler: Our charge gives us the authority to engage in activities that are within our purview. David Wilson-Okamura: I agree.

Motion carries with a unanimous vote.

4. What, if anything, should we do about the new Employee Code of Conduct PRR?
 - a. Information provided to committee:
 - i. Committee's recommended changes from 2021-2022
 - ii. The policy as approved this summer by the Trustees
 1. <https://www.ecu.edu/prr/01/15/15>.
 - b. David Wilson-Okamura: Wayne Pool, from the University Auditor's Office, was concerned about how the institution was viewed by federal funding agencies regarding issues of risk management. Subsequently, a proposed Employee Code of Conduct was brought to the committee for review. The consensus of the committee was that it was not ready. Despite this feedback, the Code of Conduct was taken to the Board of Trustees. This is now a formal PRR (and not interim). It does incorporate many of the changes that were suggested. Do we wish to take any action?

Crystal Chambers: It is important to respond to this issue. Not sure how much impact direct challenge on this topic will get but this should be addressed in some manner.

Fan-chin Kung: What is the process for this? Anne Ticknor: The process is problematic. We need to address that. Mark Bowler: Puri Martinez, the immediate past Chair of the Faculty, should have been included in the PRR process. Rachel Baker: Not sure if Puri Martinez was part of the PRR committee activities. Puri Martinez was able to request the Board of Trustees postpone the vote but they went forward with it regardless.

David Wilson-Okamura: We were invited by the Chancellor to give formal advice after it was approved. Rachel Baker: Any committee can provide formal advice on any PRR regardless of the PRR committee. David Wilson-Okamura: The Chancellor's announcement invited formal advice. Do we have formal advice to give and do we want to comment on the process?

David Wilson-Okamura: Let's have 2-3 committee members look at this and provide feedback to the committee and we take this to the senate. Sandra

Warren and Mark Bowler will review and compare the document, then bring it to the next meeting for discussion. This is what we were invited to do by the Chancellor.

5. Form subcommittees to address the following:

- a. Employee Code of Conduct subcommittee: Mark Bowler, Sandra Warren
- b. Annual Evaluations, Workload subcommittee, & SSOI Interpretation subcommittee: Mark Bowler, Anne Ticknor, Edwin Gomez, Crystal Chambers, Mark Hand (?)
- c. Faculty Search Committees subcommittee: Susie Harris, Crystal Chambers
- d. PAD Process subcommittee (reviewing Part X for changes required by moving PADS from Binders of Teams; review of P&T timelines in Part X; and draft timeline for advancement in title procedures for FT faculty): Puri Martinez, Wendy Sergeant, Mark Hand, with Edwin Gomez when needed
- e. Bullying subcommittee (David Wilson-Okamura: Make sure to consider what section of the Faculty Manual this would go into.): Crystal Chambers, Fan-chin Kung, Mark Bowler

Rachel Baker: Subcommittee meetings need to be publicized so please let Rachel Baker know when you are meeting.

6. Other business

- a. Next meeting topics: Employee Code of Conduct subcommittee, Bullying subcommittee