COMMITTEE: Faculty Governance Committee

MEETING DATE: December 10, 2003

PERSON PRESIDING: Mary Glascoff

REGULAR MEMBERS IN ATTENDANCE: Tinsley Yarbrough, Edson Justiniano, Marti Engelke, Jan Tovey

EX-OFFICIO MEMBERS IN ATTENDANCE: Linda Ingalls, Jim Smith, Kitty Wetherington

OTHERS IN ATTENDANCE: Lori Lee, Lisa Sutton

ACTIONS OF MEETING

Agenda Item and Discussion: Updates for the subcommittees formed to review Appendix D. Justiniano reported on the on-going review of Sections I to IV. The need to incorporate appropriate interpretations into the Appendix was emphasized. Questions for discussion for the January meeting included: 1) should the personnel committee or the tenure committee write progress toward tenure letters? and 2) does the personnel committee reflect the views of the tenure committee? It was further suggested that the procedure for selecting individuals for external review be clarified to reflect that two lists (one from the faculty member and one from the personnel committee) should be submitted.

Yarbrough reported that no changes or issues with Section VI have been identified for revision at this time.

Glascoff reported that there may be a number of clarifications to Part XII that are in order. A suggestion was offered that inconsistencies with the forms for promotion and tenure required by the Faculty Manual, the VCAA’s office, and by the Board of Trustees be addressed. VCAA Smith offered that his office would be open to making the required forms more consistent.

Other Business: The committee had a short discussion on the role of the department chair in promotion and tenure decisions.

The meeting adjourned at 4:30 P.M.