COMMITTEE: Faculty Governance Committee

MEETING DATE: December 7, 2011

PERSON PRESIDING: George Bailey

REGULAR MEMBERS IN ATTENDANCE: Christine Zoller, George Bailey, David Siegel, Charles Boklage, Mark Taggart, Gene Hughes

EX-OFFICIO MEMBERS IN ATTENDANCE: Marianna Walker, Mark Sprague, Phyllis Horns, Marilyn Sheerer, Sheila Bunch

OTHERS IN ATTENDANCE: Donna Payne, Puri Martinez, Lori Lee, Linda Ingalls

ACTIONS OF MEETING

Agenda Item: Approval of November 16, 2011 minutes.

Action Taken: minutes were approved

Agenda Item: Potential Changes to the Faculty Manual

Discussion: Dr. Walker discussed the sections of the Faculty Manual that the Governance Committee has still to review. Appendix F was discussed.

Action Taken: Boklage, Bunch and Siegel will review the draft of Appendix F, paying particular attention to section 2.

Agenda Item: Restructuring of Appendix L

Discussion: Dr. Walker mentioned that the unit code screening committee has reviewed part 2 “Guidelines for organizing into Code units.” Dr. Bailey mentioned problems in the entire document, citing the fragmented way in which it was drafted and revised, and suggested that it be re-organized around order of procedures needed to organizing into codes. Dr. Bailey suggested stop patching the document, approach it freshly, and rethink the entire document.
Action Taken: a subcommittee to review the document

Assigned additional duties to: Christine Zoller, Catherine Rigsby and Linda Ingalls will provide the outline.

Agenda Item: Faculty workload section.

Action Taken: Dr. Bailey will review the workload policy in the Faculty Manual.

Agenda Item: Part VII

Discussion: Dr. Sprague is rearranging part VII into three sections: A section on Research, and a section on Research and Creative Activity procedures, including a section on Research data and records. Patent policy will be a PRR. Animal care and use and protection of human subjects will be in this part. The third part will consist of intellectual property and copyrights.

Action Taken: Dr. Bailey will review the section on copyrights.

Assigned additional duties to: Dr. Zoller and Taggart will review the section on copyright ownership and intellectual property in research. Sprague will examine protection of human subjects and animal care.

Agenda Item: Part 13 (Phyllis Horns, Lisa Sutton, Linda Ingalls)

Discussion: Centered around addressing discrepancies between the timeline for 9 month and 12 month appointments

Action Taken:

Agenda Item: Appendix A

Assigned additional duties to: Dr. Walker and Boklage will review this document.
Agenda Item: Appendix D changes.

Discussion: All references to “research” to be replaced with references to “scholarship”.

Action Taken: approved

Agenda item: Stop tenure without promotion (in Appendix D). add: “No assistant professor shall be awarded permanent tenure unless concurrently promoted to associate professor.” This will be grandfathered in with an effective date.

Action Taken: approved

Agenda Item: Probationary terms

Discussion:

Action Taken:

Assigned additional duties to:

Agenda Item:

Discussion:

Action Taken:

Assigned additional duties to:

NEXT MEETING:

ITEMS TO BE DISCUSSED: