FACULTY WELFARE COMMITTEE

MEETING DATE: 02/10/00

PERSON(S) PRESIDING: Michael Felts, Vice-Chairperson of the Faculty Welfare Committee

REGULAR MEMBERS IN ATTENDANCE: Michael Felts, Michael Hayden, Elizabeth Layman, Alexandra Shlapentokh,

EX-OFFICIO MEMBERS IN ATTENDANCE: Stewart Mixon, Henry Peel

ACTIONS OF MEETING

Description of action: Approval of Minutes of January 13, 2000 Meeting. The minutes of the January 13, 2000 meeting of the Faculty Welfare Committee were approved without correction.

Description of action: Faculty Disability Issues. B. Winstead contacted to Brenda Killingsworth (Chair of the Faculty Senate) on 2/10/00 regarding this issue. B. Killingsworth did not remember the memo and B. Winstead forwarded her a copy.

Completion Date/Follow-Up Required: Wait for reply from B. Killingsworth.

Description of action: Document "Requesting a Leave of Absence". B. Winstead reported that she had e-mailed Brenda Killingsworth, Chair of the Faculty Senate, for background information on this document. B. Killingsworth reported that the document originated from the Faculty Governance Committee, which is charged with changing the faculty leave policy. The document is to be put before the Faculty Senate if approved by this committee. If not approved, the Faculty Governance Committee would like to meet with this committee to discuss the issue. The document was designed to cover all situations, not just emergency medical leaves -- and to standardize the application and approval process. All units would be required to follow the same procedure.

After discussion, the committee voted not approve the document, but rather to send it back to the Faculty Governance Committee.

Description of action: E-Mail Access for Retired Faculty. M. Felts reported that Jeffrey Huskamp (Assoc. Vice Chancellor of CIS) and Richard Ringelsen (Vice Chancellor of Academic Affairs) had replied to the committee's request for feedback on providing free e-mail service to retired faculty members. Currently, retired faculty are granted e-mail privileges for a one year period after retirement. Their response indicated that managing such accounts would be difficult -- especially keeping track of retired faculty who do not use the accounts, move from the area, or die. The committee agreed to have someone contact CIS to see if such accounts could be made renewable on a yearly basis.

Assigned Additional Duties To: Mike Felts

Completion Date/Follow-Up Required: Contact CIS for their
feedback on providing retired faculty with lifetime e-mail access if such service were to be granted on a renewable yearly basis.

Description of action: Faculty Salary Survey Availability in Health Services Library.
M. Felts reported that the committee had been contacted regarding the availability of the Faculty Salary Survey in the Health Services Library. Evidently, the survey is being kept locked up in an administrators office. The survey is available in the Faculty Senate Office and in the reserves section of the Joyner Library. M. Felts reported that, per Lori Lee, there is no document that specifically states that the document must be in the libraries (although traditionally it has been placed there).

After discussion, the committee voted to table the issue until the next meeting to allow Beth Winstead to participate.

Description of action: Building Conditions.
A. Shlapentokh asked whether this committee could consider the issue of building conditions -- specifically the conditions in Austin Hall. Problems include ventilation and difficulty maintaining a consistent and comfortable temperature in the building. Per A. Shlapentokh, the unit head has not been successful in rectifying the situation. S. Mixon and M. Felts suggested that Facilities Services be contacted regarding the temperature problems. Environmental Services could also be contacted to test air quality.

Description of action: Adjournment.
There being no other business, the Faculty Welfare Committee adjourned at 4:09 pm.

NEXT MEETING DATE: April 13, 2000