FACULTY WELFARE COMMITTEE

MEETING DATE: April 13, 2000

PERSON(S) PRESIDING: Beth Winstead, Chairperson of the Faculty Welfare Committee

REGULAR MEMBERS IN ATTENDANCE: Michael Felts, Elizabeth Layman, Ken MacLeod, Beth Winstead

EX-OFFICIO MEMBERS IN ATTENDANCE: None

ACTIONS OF MEETING

Description of action: Approval of Minutes of February 10, 2000 Meeting. The minutes of the February 10, 2000 meeting of the Faculty Welfare Committee were approved without correction.

Description of action: Faculty Disability Issues. The committee has verified that a process for filing grievances under EEO does exist. A June 8th, 1999 memo from Chancellor Richard Eakins outlined procedures to file grievances under the Americans with Disabilities Act.

Completion Date/Follow-Up Required: An e-mail message needs to be sent to the EEO office requesting that this memo be sent to faculty.

Assigned Additional Duties To: Beth Winstead.

Description of action: E-Mail Access for Retired Faculty. Richard Ringeisen (Vice Chancellor of Academic Affairs) was sent an e-mail message asking for feedback on providing retired faculty with lifetime e-mail access if such service were to be granted on a renewable yearly basis. R. Ringeisen has not replied.

Completion Date/Follow-Up Required: Issue is to be carried over to next year.

Description of action: Building Conditions. During 2/10/00 meeting A. Shlapentokh asked whether this committee could consider the issue of building conditions -- specifically the conditions in Austin Hall.

Completion Date/Follow-Up Required: Issue is to be carried over to next year.

Description of action: Faculty Salary Survey Availability in Health Services Library. During the 2/10/00 meeting M. Felts reported that the committee had been contacted regarding the availability of the Faculty Salary Survey in the Health Services Library. Evidently, the survey is being kept locked up in an administrators office. The survey is available in the Faculty Senate Office and in the reserves section of the Joyner Library.

S. Mixon reported to Lori Lee that the survey should be available, but there is no procedure that indicates how it must be made available.

The committee recommended that this issue be carried over to next year with the goal of having a written policy.
established.

Completion Date/Follow-Up Required: A request needs to be sent to the Faculty Senate asking them to create a written administrative policy regarding access to the Faculty Salary Survey.

Assigned Additional Duties To: Beth Winstead.

Description of action: Approval of Annual Report Draft. A draft of the Faculty Welfare Committee Annual Report for the 1999-2000 Academic Year was presented to the committee for approval. The report was approved with minor corrections.

Completion Date/Follow-Up Required: Revise the draft to incorporate corrections and forward to the Faculty Senate Office.

Assigned Additional Duties To: Beth Winstead.

There being no other business, the Faculty Welfare Committee adjourned.

NEXT MEETING DATE: September 14, 2000