The Libraries Committee met in Rawl Annex #142 at 3:00 p.m. on Wednesday, 20 September 1995.

Opening Remarks:
Committee members were introduced and opening remarks were given by Don Sexauer, Chair of the Faculty, and by Tinsley Yarbrough, Interim Vice Chancellor for Academic Affairs.

ECU ranks 13th among the UNC constituent institutions in its acquisitions budget for the libraries. A letter to the UNC General Administration addressing this issue is being drafted by Vice Chancellors Yarbrough and Brown. If our acquisitions budget ranking would rise to as high as 10th place, equal to UNC-Charlotte, this would increase the budget by $500,000. Chancellor Eakin has provided temporary funding for serials acquisitions for this year. The Committee needs to address the issue of serials acquisitions this year.

Election of Officers:
The following officers were elected
Chair: Johnathan Bascom
Vice-Chair: Todd Savitt
Secretary: Robert Morrison

Discussion of Committee Goals for 1995-96.
The Committee decided to consider the following issues for the 1995-96 academic year.
1. Analysis and review of serials acquisitions.

2. Analysis of the service characteristics of the library as we move toward a category II institution.
   a. Study of the staffing versus client use.
   b. Review how the budget has been allocated for the various services over the last 15 years.

3. Examine proposed changes in the circulation policy. K. Marks distributed proposed changes in the circulation policy addressing delinquent borrowers.

4. Review progress reports on the new building. About 150,000 volumes will be going to off-campus storage during some phases of construction.

5. Analysis of monograph budgets. This is closely tied to the serials acquisitions budget. How do you effectively balance the monograph and serials budget?

6. Study the possible use of microfilm as a method of archiving journals. Faculty have objected to the use of microfilm in the past, but new technology may alleviate some of the objections.

Other comments
The way the library is being used is changing. Monograph circulation is decreasing precipitously. Last year 170,000 items consisting of 540,000 pages were photocopied at 10 computer workstations. It isn't known whether this is due to a change in the nature of class assignments or is primarily due to the way students prefer to use the library.

Agenda for the October meeting
The next committee meeting will be at 2:30 p.m. on 18 October, 1995. Items to be discussed are
1) Review of what is being proposed for off-campus storage.
2) Change in the circulation policy.
3) Discussion of the process for analysis and review of serials acquisitions.

The meeting adjourned at about 3:50 p.m.

Submitted by R. Morrison, Secretary