COMMITTEE: Libraries

MEETING DATE: 01/20/99

PERSON PRESIDING: Allan Rosenberg

ACTIONS OF MEETING

Description of action: Minutes of 11/18/98 meeting approved.

Description of action: Discussion of denial of proposed change in committee charge to add a formal liaison between the Libraries Committee and the Friends of Joyner Library (FOJL). C. Varner mentioned that guests are always encouraged to attend the FOJL's monthly meeting on the 3rd Wednesday from noon until 2:00 P.M. There was consensus agreement that the committee should maintain an informal relationship with the FOJL through guest attendance at the FOJL meetings.

Description of action: Discussion of cataloging. Reports presented by M. Foote of Joyner Library and P. Greenstein of Health Sciences Library. Both libraries generally provide 24-hour turnaround on rush cataloging requests. Joyner Library anticipates the addition of 100 workstations for the HORIZON system in the next few weeks. In addition, a new server is being ordered. There is a potential of some downtime with HORIZON in early May. The goal is to have optimal performance by the start of fall semester.

Description of action: Discussion of Joyner Library Budget. Report by K. D'Angelo. Both internal and external requests have been made for the substantial non-recurring money received this fiscal year. Pieces of Eight is to be used as a communication medium for communicating the decision process to faculty. Preliminary budget was handed out for recurring funds. Allocation formula for the various departments and schools is based on enrollment, course loads and costs of books and documents.

NEXT MEETING: 02/17/1999

ITEMS TO BE DISCUSSED
1. Discussion by Jeff Huskamp on the informational technology infrastructure.

2. Discussion of Health Sciences Library budget and renovation plans.

3. Followup discussion on Joyner Library budget.

4. Discussion about Joyner Library hours of operation.