Minutes 2002-2003

Meeting #1: Wed. August 21, 2002, 3-4 pm, Rawl Annex 142

Members present: Tom Raedeke, Gay Wilentz, Marianna Walker, Ann Schreier, Salman Abdulali, Thomas Allen

Ex-Officio Members present: John Lawrence (representing Caroll Varner), Mary Ann Rose, Dorothy Spencer, Gerhard Kalmus, Paul Gempreline

Guests present: Jeff Coghil, Health Science Library, William Swart, Provost

Presiding Officers: Bob Morrison, Vice-Chair of the Faculty accompanied by Lori Lee, Faculty Senate Office Administrator

**Agenda Item 1.** Introductory Remarks:

Prof. Bob Morrison welcomed the committee, reviewed the Committee's charge and introduced Provost William Swart.

Provost Swart reviewed several issues that he believes will be important to the University and the Libraries Committee in the coming year. Specifically, as distance learning continues to grow, the library needs to define role it will play and how distance students will access the library. When considering acquisitions and collection development, the issue of electronic access to the library should be considered.

**Agenda Item 2.** Election of Officers:

Ann Schreier expressed a desire to continue as Chair and was elected unopposed. Marianna Walker volunteered to serve as Vice-Chair and was elected unopposed.

In order to accommodate the schedule of two committee members, a motion was made and seconded to change the regular meeting time from 3:00 PM to 1:00 PM. The motion was passed by voice vote.

John Stevens was nominated in absentia for Secretary and elected unopposed. Members of the Committee recognized that John may not wish to serve as Secretary or may not be able to serve due to schedule conflicts, in which case, another election will be held.

**Agenda Item 3.** Discussion of Old Business and Committee Goals:

Chairperson Ann Schreier took over the meeting and the following items were discussed (some of which she suggested might best be handled over the year by subcommittee):

- The Committee will discuss how best to promote the Library liaison program. Currently, library liaisons are contacting new faculty to provide orientations. The library liaison program will be discussed at the September Library Committee Meeting and plans will be made to make a presentation at the October Faculty Senate Meeting.

- Library faculty and staff are reviewing the National Library Service Quality Survey Faculty Questionnaire for possible use at ECU. This effort is being headed up by Joyner Library faculty and the results of the review will be shared with Health Sciences Library. Adoption of this survey instrument would allow ECU's results to be compared to peer institutions. The results of the survey will be used to make recommendations on outreach and structure of services. Dorothy Spencer noted that HSL has hired three graduate students from the School of Business to help develop a marketing and advertising program for the HSL.

- The Committee will continue to review materials budgets for both libraries.

- The Committee will continue to discuss improvements of electronic access of web sites, including searching the library catalog. At the end of the meeting, faculty members voiced concerns about the iPac software for searching.

- The next meeting will be held in Rawl Annex 142 at 1:00 PM on September 18.