Minutes of Libraries Committee
Meeting of September 18, 2002,
1-2 p.m. Rawl Annex 142.

Person presiding: Ann Schreier

Regular members in attendance: Salman Abdulali, Thomas Allen, Ann Schreier, Marianna Walker, Gay Wilentz

Ex-officio members in attendance: Deana Astle (for Carroll Varner), Paul Gemperline, Dorothy Spencer

Others in attendance: Jeff Coghill, John Lawrence, Lori Lee

The chair announced that Carroll Varner was unable to come to the meeting due to a scheduling conflict. It was decided that future meetings would begin at 3:30 pm on Wednesdays. Since the previously elected secretary was unable to come at this time it was decided to elect a new secretary. Salman Abdulali was elected secretary.

Agenda item 1. Approval of minutes of August 21, 2002.

Deana Astle said that the second sentence in the second bulleted item of Agenda Item 3 needed correction. It was agreed to change it to read "This effort is being headed up by Joyner Library faculty and the results of the review will be shared with the Health Sciences Library."

Deana Astle requested a clarification of the fourth bulleted item of Agenda Item 3 regarding concerns about the catalog. Paul Gemperline explained that there were problems with the performance and behavior of the online catalog. Salman Abdulali said that there was a problem with the fact that checking one's library record through the web required inputting a social security number via an unencrypted web page. The library administrators present said they would look into these problems. No changes were needed to the minutes.

The minutes of August 21, 2002 were approved with the one change noted above.

Agenda item 2. Proposed Faculty Senate resolution

The agenda item read:
Proposed Resolution
That the Chair of the Faculty welcome a report of the committee early in Fall 2002 on the library liaison program and a resolution asking all academic units to welcome visits from library liaisons to exchange information (educate faculty about new services and technologies, learn from faculty their suggestions for improvement of services and for sharing of expertise).

Deana Astle said that library liaisons were now prepared to meet with departments. There was discussion of whether to proceed with these meetings or wait for a Faculty Senate resolution on this matter. It was agreed that a Faculty Senate resolution was not necessary. Deana Astle would send an announcement to unit administrators and program directors, explaining the liaison program, informing faculty how to find out who their library liaison is, and requesting that the liaison be invited to a faculty meeting. A copy of the announcement would also be provided to Lori Lee for distribution to Faculty Senators, for email to faculty, and for announcement at the next meeting of the Faculty Senate.
Dorothy Spencer clarified that the new
liaison program was already in place at the Health Sciences Library, so the changes would only affect Academic Library Services.

Agenda item 3. Discussion on a systematic library survey. Deana Astle provided information about the National Library Service Quality Survey, which the libraries expect to conduct during the Spring 2003 semester. Information on this survey is available at <http://www.arl.org/libqual/>.

Agenda item 4. New Committee Business
There was no new business.

Next meeting: Wednesday, October 16, 2002, 3:30-4:30 pm in the Joyner Library Conference Room.