Libraries Committee Minutes for the Meeting of October 19, 2005

Joyner Library Administrative Office @ 3:10 pm

Marianna Walker presiding.

Regular members in attendance: Salman Abdulali, Thomas Douglass, Michael Duffy, and Marianna Walker.

Ex-Officio Members in attendance: Darryl Davis, Dorothy Spencer, Elmer Poe.

Also in attendance: Jan Lewis, Jeff Coghill, Beth Winstead.

1.) Minutes of Sept. 21 meeting approved as amended:

Change attendance to “Ex-Officio Members in attendance: Darryl Davis, Dorothy Spencer, Elmer Poe”

Change 5.) to “Wirth, Abdulali, Douglass voiced their concerns about maintaining adequate funding for collection development.”

2.) Walker presented overview of the Libraries Committee Charge per Faculty Senate Resolution #01-9, February 27, 20901, editorially revised #05-16. A through C without comment. Clarification on D: “The Committee reviews at least annually those sections within the University Undergraduate Catalog that corresponds to the Committee’s charge and recommends changes as necessary.” – Jan Lewis will email undergraduate copy to the committee for review and suggestions.

3.) Darryl Davis presented:

A.) Budget review for 2005-06. (see attachments)

B.) Status of search committee for new library director. Committee for new director will expand to 10 members. There will be outside consultants hired to identify eligible applicants.

C.) Another group of outside consultants will assess internal organization of Joyner Library this year.

D.) Another group of outside consultants will assess electronic resources.

E.) Joyner Library server is being moved to Cotanche facility.

F.) Report on Banner conversion project for better security for all s.s. numbers behind the firewall. Completion date –2007.

4.) Elmer Poe moved that a formal note be composed for Jim Smith to consider a member of The Libraries Committee to be on the search committee for the new library director. Douglass 2d. Motion passed unanimously. Douglass to generate draft for the committee to consider.
5.) Walker suggested that the committee wait on presenting the library budget to the Faculty Senate

6.) Abdulali recognized the advantage of having so much budget information available to the committee and thanked Davis for this open and full disclosure of Joyner budget information.

7.) Spencer presented on LAUPUS libraries:

A.) A complete LAUPUS budget will be emailed to the Committee. Total estimates for 2005-06 -- $1,147,744.00 total materials budget-- 80% Health Sciences -- 20% Nursing and Allied Health Sciences. All money will be expended before May 2006.

B.) Finishing two year binding project for hard cover journals.

C.) Met with Lillian Burke of the Cancer Center and addressed Burke’s concerns about clinical information services, the problem of interfacing clinical information and patient records.

8.) Jeff Coghill reported on the New LAUPUS Library facility.

Meeting adjourned at 4:10.

Committee will meet next on November 16.

Respectfully submitted,

Thomas Douglass, secretary