

**COMMITTEE:** Libraries

**MEETING DATE:** November 18, 2020

**PERSON PRESIDING:** Tom Shields

**REGULAR MEMBERS IN ATTENDANCE:** Buzzelli, Lee, Haller, Harmon, Shields, De Jesus Toderick, Pohkrel

**EX-OFFICIO MEMBERS IN ATTENDANCE:** Lewis

**OTHERS IN ATTENDANCE:** Baker

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## ACTIONS OF MEETING

### Agenda Item:

#### Academic Library Services (Jan Lewis)

- Like Laupus Library, we are working on absorbing a 15% cut to the remaining operating and collections budgets. In Academic Affairs, we were told to submit spreadsheets with “unencumbered commitments” which will be used to reduce the available budget amount upon which the 15% reversion will be assessed.
- We continue to keep 8 positions unfilled that will likely be eliminated in FY22.
- We have not announced hours for spring semester yet, but for Joyner, we are considering using the schedule we started with in August before the pivot to online classes. We welcome your feedback on these hours. I don’t have the proposed hours for the Music Library yet.

	Joyner Building Spring Hours
Sunday	10am-10pm
Monday	8am-10pm
Tuesday	8am-10pm
Wednesday	8am-10pm
Thursday	8am-10pm
Friday	8am-8pm
Saturday	10am-8pm

- Joyner and Music Libraries will be closed Nov. 26-29 and Dec. 24-Jan. 3. We begin 8-5 weekday hours at Joyner on Nov. 25.
- We are making progress on the license for the individual journal subscriptions that we’ll place with Elsevier. We submitted our list of titles and are waiting for price information from Elsevier. It was originally promised on Nov. 13 but that date was pushed to Nov. 20. We will likely need to negotiate price and possibly other terms once we receive the initial offer. It is possible that we will not reach an agreement with Elsevier before the Big Deal expires on Dec. 31, 2020. When the University of California license ended, it took Elsevier several months to “turn off” access. However, Elsevier could just as likely end our access on January 1, 2021. I encourage people who are in the middle of a research project to make sure they complete their work using Elsevier journals before Jan. 1. If we haven’t reached an agreement as of Jan.1, ILL and document delivery services will still be available at no charge to faculty, staff and students and quite a bit of Elsevier content will still be accessible through ClinicalKey and backfiles.

- Some of Academic Library Services' largest gifts have been residual gifts in Wills. We learned today that as one of the residual beneficiaries in Horace Mewborn, Jr.'s Will, we will receive approximately \$275,000 to be used "for the acquisition and maintenance of Historical Books and Records." We are very grateful to the individuals who have included the Library and ECU in their estate plans.

#### Discussion:

- The group discussed library hours in the Spring and how COVID would affect. DiMartino suggested limiting building occupancy as a possibility and if needed.
- Lewis asked committee how to best share information with faculty about Elsevier access in the case of a possible interruption in service while the library is working on negotiations for journal subscriptions. Toderick suggested a reminder sent out to faculty over the holiday break would be helpful. Lewis suggested December 1<sup>st</sup> and then later in the month. ILL will be available during this time.
- Library acquired a new video database AVON. Please check out content as there is a lot here and subscription model is preferable to other video databases due to their high cost models for licensing of individual titles compared to the yearly subscription cost of AVON.

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#### Agenda Item:

##### Laupus Health Science Library (Beth Ketterman)

- We are working on absorbing a 15% cut to the remaining operating budget. Laupus held 10% back at the beginning of the year in the event of a reversion, so we are prepared for this. I can't say we are still "in good shape" since this just compounds upon years of cuts, but our plan for holding back funds early on will ease impact for FY21.
- We continue to keep 5 positions unfilled that will likely be eliminated in FY22.
- A bright spot since last meeting is that our request to fill the Brody School of Medicine Liaison position was approved. Recruitment for that will begin shortly.
- Medical and School of Dental Medicine students will be in class and taking exams right up until the semester winter break, so Laupus will not alter our current operating schedule after Thanksgiving. We remain open for business through December 23<sup>rd</sup>.
- Laupus will make a slight expansion to the operating schedule for Spring semester. Library will close at 8pm instead of 5pm Mon-Thurs. Other days of the week remain unchanged.
- The ECU Libraries' Sustainable Scholarship page is now live: <https://sustainablescholarship.ecu.edu/>. We will post updates here related to the break up of the Elsevier Big Deal, including journal title lists, once that information is finalized. I'm sure Jan will be speaking to more of this during the meeting.

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**NEXT MEETING:** January 20, 2021

**ITEMS TO BE DISCUSSED:**