

## **University Libraries Committee**

### ***Meeting Agenda***

January 20, 2020

3:00 pm, Microsoft Teams

Lewis, Shields, Tatterson, Ketterman, Harmon, Chen, Lee, DiMartino, Haller

Call to order: 3:01

Approval of minutes of November 18, 2020, meeting – Approved as submitted

### Reports

#### a) Chair's Report—Tom Shields

University Fiscal Sustainability Coordinating Committee formation shared with members.

#### b) Laupus Health Sciences Library—Beth Ketterman

Laupus is increasing on-site hours until 8pm Monday- Thursday. Extending hours for Spring exams is being considered. \$94,000 cut to operating budget announced and is temporary for this year. \$30,000 more than expected. Gift dollars are being used this year to cover cuts, but not sustainable. Planning for 10% next fiscal year.

#### c) Joyner Library—Jan Lewis

The Moseley Map is back from the Northeast Document Conservation Center and has been rehung in the Special Collections Reading Room on fourth floor. I have not seen it yet, but John Lawrence says that the work was done beautifully.

After our Nov. meeting, ECU changed the method for calculating the reversion for the current fiscal year, basing it on original budgets rather than uncommitted balances. ALS's amount is \$791,899, 14.66% of our budget (excluding salaries and benefits). ALS allocated the amount in this manner:

Operating:	\$287,000
Acquisitions:	\$200,000
Virtual Library:	\$304,899

A number of our operating expenses are lower because of the pandemic and limited services/hours. We will use distributions from endowments to pay for the Virtual Library items and for items from other budget lines that are essential. We've been careful with the use of our endowment distributions over the last decade and now is the time to use them to continue to provide the staff development opportunities, resources, and services that are needed to both

internal and external constituencies. We are still preparing for a 10% permanent budget cut that will be effective July 1, 2021, but are hopeful that it will be a lower percentage based on the actions of the legislature this session. That cut includes salaries and benefits and would be \$1,261,768.

The Graduate Student Art Exhibition is on display in the Janice Hardison Faulkner Gallery. We will hold an online awards ceremony in a few weeks. A new exhibit is on display on first floor of Joyner Library: "How they Lived: the First Twenty Years of Campus Life," curated by Alston Cobourn. It will be up through the end of the semester. The exhibit showcases photographs, diaries, yearbook pages, and ephemeral materials such as event programs that give a glimpse into the lives of East Carolina Teachers Training School students between 1909 and 1929.

ALS has expanded the inventory of technology equipment available for loaning out to ECU students in 2021. Laptops (PC and Mac), webcams, headsets and microphones are readily available for [checkout](#) for the entire spring semester. A limited number of WiFi hotspots are also available for students having network access issues. Please encourage your students to visit the Circulation Desk in Joyner Library to learn more and check out items.

On December 3, I conducted a Town Hall aimed at alumni and university supporters. If interested, you can view it at <https://youtu.be/WtrzHN72W5Q>.

The Libraries are developing a COVID-19 collection. We invite all university campus community members as well as Pitt County and Eastern North Carolina residents to share their stories with Special Collections. We welcome submissions that document your experiences during the pandemic in any format. More information is available at <https://ecucovid19.omeka.net/>.

#### d) Other

To submit material for Black Lives Matter project contact Jennifer Daugherty [DAUGHERTYJ18@ECU.EDU](mailto:DAUGHERTYJ18@ECU.EDU)

#### New Business

##### a) Elsevier Big Deal Updates and Discussion

License includes stronger privacy provisions. Individual title list has been finalized and includes 115 titles. A reminder that the Library will continue subscriptions to ClinicalKey and ClinicalKey for Nursing. We are currently waiting for a countersigned license to begin setting up new access entitlements.

##### b) Libraries Working Group (University Fiscal Sustainability Coordinating Committee)

###### 1) Overview

Beth Ketterman will chair. Reorganization and consolidation of libraries is under consideration. Group is looking at activities that have been done to create efficiencies between libraries since last looked at in 2011 and will report. Questions being considered are Where does library need to be with regards to future provision of resources and best practices? What is meant by one library that many have commented on in survey? Lewis suggested to think about sustainable funding practices.

Acquisitions has received many cuts over the last decade with little to no duplication of resources between libraries being reported.

2) Questions /Comments/Ideas from the University Libraries Committee

Lee suggested emphasizing research driven focus of the university

c) Other

Adjournment: 3:35