

Libraries Committee Meeting  
**12/15/2021**

In attendance: Gabriel DiMartino, Helen Dixon, Corey Harmon, Megan Inman, Elizabeth Ketterman, Joseph Lee, Jan Lewis, Shannon Powell, and E. Thomson Shields.

Absent: Sophie Adgate, Kawanna Bright, Robin Haller, Lok Pokhrel, Shellie Zsoldos

Called to order at **3:05 pm**

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**Agenda items & actions**

I. Welcome and Roll - what library service has helped you the most at ECU

II. Service Showcase: Megan Inman, Collection Development and E-Resources Librarian (HSL) at Laupus Library

III. ALS Update: Jan Lewis (report circulated ahead of time)

IV. HSL Update: Beth Ketterman

-Discussions with REDE earlier this term about how best to handle data management and other data-related activities. This led to the recommendation to add a new field in etracs about data management and compliance, which is now in place.

-Plans for meetings with various Deans on Open Access importance and support (both Jan and Beth will be spearheading these).

V. Review of catalog description of the libraries

-Discussion of the audience and use of these catalog descriptions.

-Some small suggestions for improvements.

VI. New Business and Questions and Updates from Committee Members

-Discussion of replacing Helen Dixon as secretary in January, February, and March during her research leave. Gabe will take minutes in January; Joseph will reach out to members not present to cover February and March.

-Joseph volunteered to be the liaison to the Scholarly Communications committee in Helen's stead during the same period.