RESEARCH /CREATIVE ACTIVITY GRANTS COMMITTEE

Meeting Date: October 25, 1996

Officer Presiding: Professor Taggart, Vice-Chairperson

Actions Taken:

Approval of Sept 13, 1996 minutes

Business:

1. 1st Round Review: November 15
    Deliver bubble sheets to Faculty Senate office by 5 pm, Tues., Nov. 12

2. 2nd Round Review: Friday Nov 22 (tentative since results of 1st review will determine dates for second round due dates.
    Deliver bubble sheets to Faculty Senate office by 5 pm, Tues. Nov 19

3. 3rd Round Review: Friday Dec 6 (if needed)

4. Committee members were assigned odd or even numbered proposals for review in the first round. Odd and even numbered proposals remaining after the first round elimination would then be reviewed by persons not reading them during first round review.

    Odd #'s = Rigsby, Arnett, Riser, Postel, Hutchinson, Griffin, Pelts, Stanforth, Ravi
    Even #'s = Taggart, Bowman, Cranford, Means, Tawake, Stellwag, Joyner, McPherson, Stanforth

5. Final recommendations for funding are due to the Vice Chancellor by early December

6. Professor Taggart reviewed with the committee:
   a. Reader ID and Proposal Coding System
   b. Code system for Type of proposal being reviewed
   c. Evaluation rating system

Agenda for Next Meeting:

1. Results of 1st round proposal reviews
2. Procedures for 2nd round proposal reviews
3. Due dates for 2nd round proposal reviews

Next Meeting: Friday, Nov 15, 1996; 1 pm

Respectfully Submitted:
Rose T. Postel, Secretary