RESEARCH/CREATIVE ACTIVITY GRANTS COMMITTEE

Meeting Date: January 31, 1997

Officer Presiding: Professor Stanforth, Chairperson

Motion was made and passed to accept the minutes of December 6.

Committee Chairperson Stanforth initiated discussion of a variety of points regarding revisions of application and evaluation procedures.

These topics included: clarity of written instructions in various ways; characters per inch stipulations; acceptance of graphic information; clarify only tenure track or clinical faculty may apply; the need for the applicants proposals to have an intramural clarity for a committee comprised of interdisciplinary specialists; consideration of the use of the term 'grant' rather than distinguishing 'research' versus creative' activity on line 7 of the application, and in turn the elimination of differentiated percentage weights; a simpler voting procedure; the special need for verbal discussion of questionable intermediately ranked proposals having widely disparate votes; the fact that the increased committee size facilitates greater input during evaluations; reevaluation of the calendar for submission time-line; efficiency of notifications of acceptance; note there is a $7500 cap on grants; need to have evaluation bubble sheets available for review by non-recipients.

A sub-committee was formed to address specific alternatives to present procedures.

Respectfully submitted,

Leland Wallin
Substitute Secretary