RESEARCH/CREATIVE ACTIVITY GRANTS COMMITTEE

Meeting Date: April 4, 1997

Officer Presiding: Professor Stanforth, Chairperson

Actions Taken:

1. Motion (McPherson): Under completing the form
   Eliminate 5e #2
   Second (Taggart); Motion carried

2. Motion (Postel): Strike 10D under application for a
   1998/1999 Research/Creative Activity Grant.
   Second (McPherson); Motion carried

3. Suggestions made by committee:
   a. Chair should instruct committee members that
      royalties or other income from projects not be a
      consideration during reviews.
   
   b. During information sessions or whenever
      possible, it should be highly recommended to
      authors that they read thoroughly the
      Evaluator Sheet before writing proposals.
   
   c. Descriptive notes should be taken during
      Evaluator discussions to be passed on to
      proposal writers.

4. Information Sessions Dates:
   a. April 24, 1997; 3 pm
   b. April 25, 1997; 3 pm

5. Meeting adjourned.

Submitted by:

Rose T. Postel
Secretary