RESEARCH/CREATIVE ACTIVITY GRANTS

MEETING DATE: 1/29/98

PERSON PRESIDING: CATHERINE RIGSBY

ACTIONS OF MEETING:

Description of Action:
Rigby distributed a copy of The Guidelines for Research Grants Awarded in 1998-1999. Rigby proposed a letter indicating a ranking, as well as a summary of the committee's deliberations, be sent to each applicant. A checklist completed by a recorder was also considered. It was recommended that each member serve as a recorder for approximately 3 proposals. A subcommittee consisting of Catherine, David D., Dawn C., and Resa C. was created to examine idea/content of a checklist. Other suggestions included:

M.S. suggests specific dates to turn in yellow sheets.

Larry M. suggests including in the letter the order-comments (thus no summary letter needed)

Suggestions were made to revise "Restrictions"—considered revising to read "double-spaced, at best 12-point font, 1 inch margins, 4 page maximum."

Description of Action:
There was a discussion about stipend amount $6000 Cap Amount. Specific points discussed included:

A cap is discriminatory against "Senior" researchers.

Note what Project expenses are available.

Cap should correspond to summer teaching grant maximum or the summer teaching stipend cap.

Junior researchers having an opportunity to participate

Catherine indicated she would check the Teaching Grant maximum amount.

Committee tabled continuing the revisions of this document due to lack of quorum.

Description of Action:
The Electronic submission: sub-committee will meet with Don Sexauer, MS., Resa, and Catherine.

Secretary,
Brenda Killingsworth