

COMMITTEE: 2018/2019 Research/Creative Activities Committee

MEETING DATE: Thursday, February 28, 2019 at 4:00pm, Rawl 303

PERSON PRESIDING: Zac Domire, Chair of the Committee

REGULAR MEMBERS IN ATTENDANCE: Alice Richman, Zac Domire, Michele Stacey, Andrew Grodner, Sitawa Kimuna, Jeff Coghill, Paul Toriello, Seodial Deena, Mary Farwell, Regina Dewitt, Shouquan Huo, Cristina Richie, Michael Schinasi, Lori Wacker

EX-OFFICIO MEMBERS IN ATTENDANCE: Chal Benson, Jay Morris

ACTIONS OF MEETING

- 2019-2020 RCA Proposals
 - 10 Social Sciences
 - 6 Arts & Humanities
 - 13 Health Sciences
 - 4 Natural Sciences
- Review Structure (goal: to select one award per category)
 - Elect a chair of the subcommittee
 - Contact applicants who may have requested more funding than the allotted amount
 - Review all proposals within subcommittee and assign primary reviewer as to who provides feedback to applicants
 - Use rubric as a guide for discussion of applicants within subcommittee (Alice to send to RCA committee)
 - Rank at least top two
- Define conflict of interest
 - Close personal relationships/active collaborators
 - Recuse yourself from review with conflicts of interest
- Review Timeline
 - Meet with subcommittee
 - March 21 deadline to select awardees

Next Meeting: March 28th at 4pm

Research and Creative Activities Award Score Sheet

Proposal Number _____

| Criterion | Score from 1-5 |
|--|----------------|
| The research/creative activity has the probability of leading to significant contributions in the field, including publication, presentation, performance, exhibition, and to the individual's professional enrichment and growth. | |
| The research/creative activity is based on knowledge in the field, and the proposal clearly shows how the proposed effort extends, expands, and/or explores new directions, techniques or processes. | |
| The research/creative activity possesses evidence of scholarly importance, consists of more than mere data collection or confirmation of easily anticipated results. | |
| The research/creative activity is methodologically sound and within the competency of the applicant. | |
| The research/creative activity of this project clearly justifies financial support by the University and would not be more suitable considered under a different funding sources such as Research Development Grants, University Start-Up Grants or Teaching Grants. | |

Comments and Feedback:

| Proposal # | Probability of contribution | Based on Knowledge; Extends, Expands Field; explores new directions, techniques | Evidence of Scholarly Importance | Methodological sound within competency of applicant. | Justifies support by this Univ. & no other Committee |
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1. Outstanding
2. Excellent
3. Good
4. Fair
5. Unacceptable