STUDENT ACADEMIC APPELATE COMMITTEE
MINUTES
DECEMBER 5, 2001

Members Present: Tom Durham (chair), Pat Dunn, Frances Eason, Amy Frank, Jan Lewis, Janice Neil, Doug Schneider, George Williams

Members Absent: Heather Lewis, Jonathan Wacker, Linda Wolfe

Guests: Lori Lee (Faculty Senate), Dorothy Muller (Dean, Undergraduate Studies)

Chair Tom Durham called the meeting to order at 3:10 p.m. The minutes of the November 7, 2001 meeting were accepted as published.

Dr. Durham recognized Dr. Dorothy Muller, who presented a number of appeals by students whose requests for grade replacements had been denied by Undergraduate Studies. After considering several appeals, the committee discussed the rationale for the grade replacement policy and problems caused by its current implementation. A motion was made, seconded and carried that the committee adopt a temporary policy, effective Fall Semester, 2001, that an appeal based on late submission of a grade replacement request will be approved, if the request is made within the same semester that the student is taking the course that is being used for the grade replacement (i.e., on or before the last day of classes for the semester); and that the Chair of the committee be directed to contact the Chair of the Faculty Senate Committee on Admission & Retention Policies and present the issue of the practicality of the current grade replacement policy. Dr. Durham directed Dr. Muller to apply the new policy retroactively to grade replacement appeals rulings made by the committee at its October meeting.

Durham and Frank then discussed the procedures the committee will follow in hearing readmission appeals. The Registrar’s Office will prepare packets for each committee member [these packets will be available for pick-up after 2:00 p.m. December 20 in Whichard 105]. Committee members should review all materials before the first Readmissions Appeal meeting, scheduled for 8:30 a.m., January 2, in Ragsdale 218A. The second Readmissions Appeal meeting is scheduled for 10:00 a.m., January 4, in Flanagan, first floor. At the end of that meeting, the committee will select a meeting time for spring semester meetings.

There being no further business, the meeting was adjourned.

Respectfully submitted,

Jan Lewis, Secretary