STUDENT ACADEMIC APPELLATE COMMITTEE
MINUTES
SEPTEMBER 5, 2001

Members Present: Pat Dunn, Tom Durham, Frances Eason, Amy Frank, Heather Lewis, Jan Lewis, Janice Neil, Doug Schneider, George Williams

Members Absent: Jonathan Wacker, Linda Wolfe

Guests: Bob Morrison (Chair of Faculty Senate), Lori Lee (Faculty Senate), Bob Thompson (Interim Vice Chancellor for Academic Affairs), Gary Lowe (Associate Vice Chancellor for Academic Affairs)

The Student Academic Appellate Committee held its organizational meeting on Wednesday, September 5, 2001 at 3:00 p.m. in Rawl Annex #142. Committee members introduced themselves, and Bob Morrison made remarks about the committee’s structure and purpose. The Student Academic Appellate Committee is a new committee that combines the functions of the old Course Drop Appeals Committee, Credits Committee, Readmission Appeals Committee, and Admissions & Recruitment Committee.

Bob Thompson stressed the importance of following University policies and procedures when hearing and deciding appeals. He noted that the committee could ask questions of University administration and could invite members of the administration to regularly attend committee meetings. He introduced Gary Lowe, who characterized his role as being “the end of the line” for student academic appeals.

The following slate of officers was elected: Tom Durham, chair; George Williams, vice-chair; Jan Lewis, secretary.

Business carried over: A motion was made, seconded and passed that a student whose appeal had previously been denied by the Course Drop Appeals Committee be allowed to present her case to the new committee. The student presented her case and responded to questions from committee members. After reviewing the student’s written materials and discussing the matter, the committee voted to deny the appeal. The committee decided that its policy would be to tell students whether their appeal had been granted or denied, but not to make the vote count public.

Discussion of committee goals and objectives: The committee decided that its regular meeting time would be 3:00 p.m. on the designated meeting days. Members will serve until September 1 of the year in which their term expires. Members were encouraged to review relevant policies and procedures contained in the undergraduate catalog. Tom Durham will ask Lori Lee if she can send a packet of the relevant policies to committee members. Committee goals for the academic year include becoming familiar with relevant policies and procedures, timely review of appeals, identifying any recurring problems and making recommendations for improvements to the relevant Faculty Senate committee. Committee members were given an information packet containing several carry-over student appeals. It was decided that these appeals would be voted on at the October 3 meeting.

There being no other business, the meeting was adjourned.

Respectfully submitted,

Jan Lewis, Secretary