STUDENT ACADEMIC APPELLATE COMMITTEE
MINUTES
MARCH 7, 2002

Members Present: Pat Dunn, Tom Durham, Amy Frank, Elizabeth Layman, Jan Lewis, Janice Neil, Doug Schneider, Jonathan Wacker, Matthew Wiberg, George Williams, Linda Wolfe

Members Absent: Frances Eason (excused)

Guests: Dorothy Muller

Chair Tom Durham called the meeting to order at 3:00 p.m. Matthew Wiberg is the new Student Government Association representative on the committee.

The minutes of the February 7, 2002 meeting were approved as presented.

It was noted that the Faculty Senate approved changes to the Grade Replacement Policy at its February 26, 2002 meeting. Under the revised policy, the grade replacement form must be submitted to the Office of Registrar or the Office of Undergraduate Studies no later than the last day of classes of the semester in which the student retook the course. The policy is expected to be formally in effect beginning in the fall of 2002. However, it will be applied to cases that are currently pending. Thus, 28 grade replacement appeals which fell under the provisions of the policy were not heard by the committee; all will be granted by the Office of Undergraduate Studies. In further discussion with Dr. Muller, the committee noted that many students are not aware that they need to turn in a paper form. A motion was made, seconded and passed that a request be made to ITCS that the online registration program be modified so that students can complete a request for a grade replacement during online registration, thus eliminating the need to turn in a paper form.

Dr. Muller presented three grade replacement appeals that were made after the end of the semester in which the course was retaken. The committee denied two of the appeals. Dr. Muller will check to see if paperwork exists to support the third claim.

There being no further business, the meeting was adjourned. The next meeting will be April 4, 2002, at 3:00 p.m. in the Rawl Building, room 105.

Respectfully submitted,

Jan Lewis, Secretary