STUDENT ACADEMIC APPELLATE COMMITTEE  
MINUTES  
February 5, 2003

**Members Present:** Tom Durham (chair), Matthew Hassey, Elizabeth Layman, Jan Lewis, Michael Schinasi, George Williams

**Members Absent:** Bruce Albright, Frances Eason, Janice Neil, Iona Poston, Jonathan Wacker

**Guests:** Dorothy Muller

Chair Tom Durham called the meeting to order at 3:15 p.m. The minutes of the December and January meetings were approved as published.

Dr. Muller presented several appeals. The committee denied two requests for retroactive drops, two requests for late drops, and one request for reinstatement of drops. The committee also denied an appeal by a student who wanted to replace a grade in a course that did not fall within the Grade Replacement Policy. The committee deferred action in one case involving a retroactive withdrawal. The committee approved one request for a late drop. The committee also approved the use of a grade replacement by a student who had taken a repeatable class. The committee asked Dr. Muller to obtain information from the Registrar’s Office as to why the student’s requested grade replacement was initially denied, since the request met all the conditions stated in the Grade Replacement Policy.

Dr. Muller provided the committee with a list of students who had been granted retroactive grade replacements by her office, in accordance with the new policy approved by Chancellor Muse in November 2002.

Dr. Durham encouraged committee members whose terms are expiring to volunteer for another term on the committee.

There being no further business, the meeting was adjourned.

Respectfully submitted,

Jan Lewis, Secretary