STUDENT ACADEMIC APPELLATE COMMITTEE
MINUTES
February 4, 2004

Members Present: Tom Durham, Greg Lapicki, Elizabeth Layman, Jan Lewis, Janice Neil, Mario Rey

Members Absent: Victor Aeby, George Bailey, Ian Baer, Michael Schinasi, Ralph Scott

Guests: Amy Bissette, Lori Lee

Committee Chair Tom Durham called the meeting to order at 3:00 p.m. He informed committee members that he met with Amy Bissette on January 8 to review 45-50 readmission appeals that were filed after the committee’s January 5 meeting. He approved three of the requests and denied the rest. Don Joyner has asked if the committee would consider either appointing an individual or a subcommittee to meet with him on Fridays in February to review requests for late course drops. He indicated that he expects to receive 40 to 50 requests. The number is larger than it has been in past years due to a change in procedures following the administrative restructuring which eliminated the position of Dean of Undergraduate Studies. After discussion, the committee decided that the Chair will monitor the number of requests filed and that an additional meeting of the full committee will be scheduled for Feb. 18 or Feb. 25, if necessary.

The committee then considered a variety of appeals. The committee denied three requests for additional course drops and granted six such requests. In one of these cases, it also approved the student’s request for a late add. The committee denied three requests for retroactive course drops and a late request to transfer credits for summer courses taken at a community college by a student who did not meet the minimum GPA requirement for transferring such credits. One request for an additional course drop was deferred pending receipt of documentation from the student’s employer. Another request for an additional drop was deferred pending documentation from Disability Support Services. The committee approved a faculty member’s request that she be allowed to change a grade from an F to a B, even though more than a year had elapsed since the grade was submitted.

The committee’s next regular meeting will be Wednesday, March 3, 2004, in Room 142, Rawl Annex.

There being no further business, the meeting was adjourned.

Respectfully submitted,

Jan Lewis, Secretary