STUDENT ACADEMIC APPELLATE COMMITTEE
MINUTES
April 7, 2004

Members Present: Tom Durham, Victor Aeby, Greg Lapicki, Elizabeth Layman, Jan Lewis, Janice
Neil, Mario Rey, Ralph Scott

Members Absent: Ian Baer, George Bailey, Michael Schinasi

Guests: Maryann Jenkins, Amy Bissette

Committee Chair Tom Durham called the meeting to order at 3:00 p.m. Dr. Durham noted that
Professor George Williams passed away on April 4. Dr. Durham recognized Professor Williams’
significant contributions to the Student Academic Appellate Committee and the University. Professor
Williams was a long-time member of the committee, serving until his retirement in May 2003.

The minutes of the March meeting were approved as presented.

The committee considered three financial aid appeals. In each case, the student made a brief
presentation. The committee approved the extension of financial aid in the first case. In the second
case, the committee decided to defer a decision until after the student completed coursework during
the summer sessions. The committee will make a decision concerning his request for an extension of
aid at the August meeting. In the third case, the committee approved aid for the Fall 2004 and Spring
2005 semesters. After the Spring 2005 semester, the committee will review the student’s progress
and will approve the extension of additional aid if she has passed the Praxis exam and maintained a
3.0 average or better on a load of at least 12 semester hours.

The committee then considered a variety of appeals. It denied one student’s request to reconsider her
appeal, ruling that the new information submitted was not relevant to its previous decision. The
committee granted a second student’s request for reconsideration and approved her request for an
additional drop, based on documentation of her medical condition. The committee denied six requests
for late course drops, four requests for an additional drop, one request for a grade replacement, and
two requests for either a grade replacement or a drop of a 3000-level course. The committee granted
a request for retroactive withdrawal and a request for a late drop. A request for retroactive withdrawal
was referred to the Counseling Center for review. In a case involving four courses, the committee
approved the request to grade replace three courses but denied the request for a late drop of a fourth
course. The committee granted a request for late drops of two classes, pending documentation of the
facts stated in the appeal letter. The committee granted a student’s request for a retroactive grade
replacement, but tabled her request for a late drop until the May meeting. The committee tabled an
appeal from the denial of medical drops for two classes pending receipt of information from the body
that denied the drops. Four additional appeals were tabled until the May meeting.

The committee decided that it will have only one readmission appeals meeting in August. The
deadline will be announced and no late appeals will be heard. The committee’s next meeting will be

There being no further business, the meeting was adjourned.

Respectfully submitted,

Jan Lewis, Secretary