STUDENT ACADEMIC APPELLATE COMMITTEE
MINUTES
July 14, 2004

Members Present: Tom Durham, Victor Aeby, Elizabeth Layman, Jan Lewis, Ralph Scott

Members Absent: Ian Baer, George Bailey, Greg Lapicki, Janice Neil, Mario Rey, Michael Schinasi

Guests: Amy Bissette

Committee Chair Tom Durham called the meeting to order at 3:00 p.m. The minutes of the May meeting were approved as presented.

Dr. Durham noted that Maryann Jenkins had informed him that the paperwork for the expected scholarship appeal was not submitted on time so we would not hear that appeal at the July meeting.

The committee then proceeded to hear a number of appeals presented by Amy Bissette. The committee approved three requests for retroactive drops and two requests for late drops. It denied two requests for additional drops, three requests for retroactive withdrawal, and one request for late withdrawal. One request for a late drop was not acted upon because the student’s record indicated that she has withdrawn from all her classes. Ms. Bissette will request additional information from a student who requested a retroactive withdrawal. The student indicated that she thought she had dropped all of her classes, but later received grades of F in all of them. The committee asked Ms. Bissette to inform a student who requested a retroactive drop of a course that instead of the drop, he should grade replace the 1000-level course. The committee denied a request to grade replace a 3000-level course. A second-degree student will be informed that she is in fact able to grade replace three courses, and will be able to use one on the 1000-level course she brought to the committee.

Finally, the committee granted two requests to grade replace MATH 1074. The students were told that they could not replace MATH 1074 because they had taken prerequisites for the course. The courses taken were not listed as prerequisites in the Undergraduate Catalog, but were flagged by the Registrar’s computer system. Ms. Bissette will investigate this situation and recommend corrective action to prevent future occurrences of this problem.

The committee will meet to consider readmission appeals on Monday, August 9, 2004, at 8:30 a.m. The meeting will be in Room 142, Rawl Annex.
There being no further business, the meeting was adjourned.

Respectfully submitted,

Jan Lewis, Secretary