STUDENT ACADEMIC APPELLATE COMMITTEE
MINUTES
August 9, 2004

Members Present:  Tom Durham, Victor Aeby, Greg Lapicki, Elizabeth Layman, Jan Lewis, Janice Neil, Ralph Scott

MembersAbsent:  Ian Baer, George Bailey, Mario Rey, Michael Schinasi

Guests:  Amy Bissette, Faye Hodges

Committee Chair Tom Durham called the meeting to order at 8:30 a.m.

The committee considered a number of readmission appeals. It granted 10 appeals and denied 48. In several cases, students will be advised that they can "control their own destiny" by removing Incompletes. One student will be told that the committee recommended that she request a retroactive medical drop. Another student will be advised to sit out a year and come back in Fall 2005 under the forgiveness policy.

The committee granted a request for retroactive withdrawal, contingent upon the receipt in the Registrar’s Office of satisfactory documentation of the conditions stated in the student’s letter of appeal. The committee approved two additional requests for retroactive withdrawal and denied three such requests. One request was deferred pending an explanation from the Center for Counseling and Student Development as to the basis for its denial of the student’s request for withdrawal. The Center will be asked to supply explanations of its denial of requests for withdrawal as a matter of course, in the future.

The committee denied a request for a grade replacement, since the student had subsequently taken a course for which it was a prerequisite. One request for grade replacement which met criteria previously specified by the committee was granted. A request to correct an alleged seven-year old error on a transcript was denied. A decision in a late drop appeal was deferred. Dr. Durham will ask the instructor to verify the facts as presented by the student.

Finally, the committee reviewed six late readmission appeals. Four were denied, one was granted, and in one case, the student will be readmitted if he removes an Incomplete with a grade of A or B.

Dr. Durham announced that three scholarship appeals were in process. The committee decided to hold a special meeting on Wednesday, August 25, to hear these appeals. Dr. Durham will send an email notifying members of the location of the meeting.

There being no further business, the meeting was adjourned at 11:25 a.m.

Respectfully submitted,

Jan Lewis, Secretary