

**COMMITTEE:** Student Academic Appellate

**MEETING DATE:** September 5, 2018

**PERSON PRESIDING:** Jeff Popke and Ralph Scott

**REGULAR MEMBERS IN ATTENDANCE:** Kristen Cuthrell (also Rep of Faculty Senate), Jennifer Matthews, Akshat Kapoor, Ralph Scott (alternate), Ariane Peralta, Lynne Murphy (alternate)

**REGULAR MEMBERS ABSENT:** Hanna Jubran, Becky Jordan

**EX-OFFICIO MEMBERS IN ATTENDANCE:** Gregory Lapicki (Rep of Chair of the Faculty), Johna Faulconer (Rep of Chancellor)

**EX-OFFICIO MEMBERS ABSENT:** Rep of Assoc. VC, Rep of Student Body, Lynn Roeder (Rep of the Provost)

**OTHERS IN ATTENDANCE:** Angela Anderson (Office of the Registrar), Jaquila Barco (Office of the Financial Aid), Lori Lee

### **Announcements/ Discussion**

**Agenda Item:** Charge of the Committee and Election of Officers

**Discussion:** Jeff Popke, Chair of the Faculty, shared the committee's charge and led committee elections.

**Action:** Ralph Scott-Chair, Jennifer Matthews-Vice-Chair, Kristen Cuthrell- Secretary

**Agenda Item:** FERPA policy

**Discussion:** Angela Anderson, Office of the Registrar presented information on the FERPA policy and reviewed pertinent academic rules and regulations. A reminder was given to committee members that information presented to the committee was not to be shared with non-committee members.

**Agenda Item:** Approve minutes for August

**Action:** Minutes approved

**Agenda Item:** Course Withdrawals

**Action:** 1 approved, 0 denied, = 1 appeal

Meeting adjourned at 3:37 pm

**NEXT MEETING:** October 3, 2018 at 3pm in 142 Rawl Annex