

**COMMITTEE:** Faculty Senate Service-Learning Committee

**MEETING DATE:** Nov. 12, 2019

**PERSON PRESIDING:** Almitra Medina

**REGULAR MEMBERS IN ATTENDANCE:** Almitra Medina, Delta Smith, Janee Avent Harris, Marion Eppler, Sachiyo Shearman, Priti Desai, Vera Tabakova, Craig Becker

**EX-OFFICIO MEMBERS IN ATTENDANCE:** Patricia (Patch) Clark, Heather Panczykowski, Tara Kermiet

**OTHERS IN ATTENDANCE:** Rachel Baker

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## **ACTIONS OF MEETING**

Agenda Item: Approval of minutes from 10/1/2019

Discussion: none

Action Taken: Approved

Assigned additional duties to: none

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Agenda Item: Remove SL designation for RCLS 3004.

Discussion: Course is being dropped from curriculum, so this is notification to SL committee.

Action Taken: Approved removal of SL designation for RCLS 3004.

Assigned additional duties to: none

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Agenda Item: Application for SL designation for COMM 6216 (all sections)—Community Engagement and Health Communication.

Discussion: Committee requests two modifications to proposal: (1) add parameters for defining possible community partners, and (2) must have exact ECU approved definition of service learning on syllabus.

Action Taken: Approved pending minor changes (notify committee chair when completed).

Assigned additional duties to: Almitra Medina checks for requested changes and gives final approval.

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Agenda Item: Application for SL designation for COMM 3151 (specific sections only)—Family Communication.

Discussion: Committee requests two modifications to proposal: (1) add parameters for defining possible community partners, and (2) must have exact ECU approved definition of service learning on syllabus.

Action Taken: Approved pending minor changes (notify committee chair when completed).

Assigned additional duties to: Almitra Medina checks for requested changes and gives final approval.

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Agenda Item: Announcements regarding CLCE Student Self-Assessment.

Discussion: Tara Kermiet announced that the CLCE student self-assessment will be sent to faculty teaching SL courses this week. Faculty are asked to give the assessment to their students to be completed by reading day. CLCE will share results with committee. It is difficult to get an accurate count or list of SL students any semester (so unable to send assessment directly to students). This is important and needs to be pursued in the future.

Action Taken: none

Assigned additional duties to: Tara Kermiet will present student self-assessment data to committee when results are ready.

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Agenda Item: SLC Goals for 2019-2020 and Subcommittee Overview and Membership.

Discussion:

- Committee reviewed results of SL survey (presented at last meeting) to identify main barriers to SL designation. Focused on question 5 (What do you perceive to be the barriers for developing a service-learning designated course?). Most often selected were choice 3 (concerned about time commitment required for SL course), choice 7 (concerned about time involved in applying for SL designation), and choice 2 (unsure how to make classes related to SL).
- Discussed ideas for how to address these faculty concerns. Suggested creating two subcommittees for this year:
  - (1) recognition subcommittee (carried over from last year) to include Sachiyo Shearman, Delta Smith, and Vera Tabakova working on graduation cords for SL students. Other forms of recognition to consider (e.g., certificate of completion, profiles on websites, etc.)?
  - (2) promotion/outreach subcommittee to include everyone else. Craig Becker interested in creating a promotional video. Talking points to promote SL for both faculty and students include benefits for learning, skill development, resume enhancement, job placement, internship opportunities, etc.
  - Consider following up with coaching/mentoring as needed.

Action Taken: Started forming subcommittees and assigning duties. Need to continue this at next meeting.

Assigned additional duties to: (see notes above)

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Other Business:

- Sachiyo Shearman continues to be our liaison to the Honors College (provides Honors College with info about SL designation and also informs our committee about SL honors courses)
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**NEXT MEETING:** Dec 10, 2019

**ITEMS TO BE DISCUSSED:**

- Continue working on subcommittees and their duties.
- Also need to work on promoting SL among Student Government Association (SGA).