

**COMMITTEE:** Faculty Senate Service-Learning Committee

**MEETING DATE:** 11/10/20

**PERSON PRESIDING:** Sachiyo Shearman

**REGULAR MEMBERS IN ATTENDANCE:** Ya-Huei Lu, Marion Eppler, Sachiyo Shearman, Priti Desai, Vera Tabakova, Craig Becker, Oghale Asagbra, Abby Schwartz, Jill Twark

**EX-OFFICIO MEMBERS IN ATTENDANCE:** Patch Clark, Misun Hur, Rebecca Bagley, Tara Kermiet

**OTHERS IN ATTENDANCE:** Rachel Baker

---

## **ACTIONS OF MEETING**

Agenda Item: Approval of minutes from 10/13/20 meeting

Discussion:

Action Taken: approved

Assigned additional duties to: none

---

Agenda Item: Community Engaged Learning Award

Discussion:

- Announcement from Tara Kermiet—award to recognize and celebrate faculty who teach SL and community-based service courses. \$1000 faculty development award to develop course, for course materials, or other professional development.
- Nominations through January and 3 weeks in February to review nominations. Need member of this committee to serve on review panel.

Action Taken: Jill Twark volunteered to review nominations for the Community Engaged Learning Award, and Abby Schwartz volunteered to serve as back-up, if needed).

Assigned additional duties to: Jill Twark will serve on review panel for this award.

---

Agenda Item: SL Honor Cord Update

Discussion:

- Sachiyo Shearman obtained data from IPAR. Identified 29 students who earned a C or higher in 3 or more courses with SL designation and ready to graduate.
- Committee reviewed and edited document specifying requirements to receive SL honor cord.
- Jill Twark recommended adding certificate of recognition to accompany SL honor cord (mail to students).
- Abby Schwartz asked if faculty may sponsor purchase of cords, or maybe through CLCE. Probably not, but Tara Kermiet will check.
- Jill Twark asked if we could request departments to cover cost of cords.
- Much discussion of exception for students enrolled in third SL course during their last semester. Need to request that SL attribute is added to Degree Works.

Action Taken: Edited version of SL Honor Cord requirements document was voted on and accepted.

Assigned additional duties to:

- Abby Schwartz joins honor cord subcommittee. Will contact IPAR, registrar (Degree Works), and other sources to check on how to process funds to purchase cords.
  - Vera Tabakova switches to honor cord subcommittee.
- 

Agenda Item: Contacting SL Faculty

Discussion:

- Vera Tabakova and Misun Hur need more time to work on this and need clarification. Misun asked if goal is to create portal that anyone can contribute information to and later to make a website? Who will be submitting the information? Vera Tabakova asked if the goal is to create a survey that asks faculty what they are doing with SL during the pandemic, and then summarizing this on website?
- Consensus was second goal. Committee reviewed a draft of a survey and suggested edits. Plan to send out the survey next semester.

Action Taken: none

Assigned additional duties to: Subcommittee continues working on survey.

---

Agenda Item: Redefinition/List of SL Ideas for Online Environment

Discussion:

- See CLCE website. Tara Kermiet will continue to add information as it is collected (hopefully also from survey next semester). Committee then could send out link to website to all faculty.

Action Taken: none

Assigned additional duties to: none

---

Agenda Item: Any Other Items

Discussion:

- Let Tara Kermiet know if we come across additional resources for SL during pandemic. Could add research to sharepoint folder.

Action Taken: none

Assigned additional duties to: none

---

**NEXT MEETING:** Jan 26, 2021