

**COMMITTEE:** Faculty Senate Service-Learning Committee

**MEETING DATE:** 2/9/21

**PERSON PRESIDING:** Sachiyo Shearman

**REGULAR MEMBERS IN ATTENDANCE:** Ya-Huei Lu, Marion Eppler, Sachiyo Shearman, Priti Desai, Vera Tabakova, Craig Becker, Abby Schwartz, Jill Twark

**EX-OFFICIO MEMBERS IN ATTENDANCE:** Wendy Bridgers, Rebecca Bagley, Tara Kermiet

**OTHERS IN ATTENDANCE:** none

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## **ACTIONS OF MEETING**

Agenda Item: Approval of minutes from 1/26/21 meeting

Discussion:

Action Taken: approved

Assigned additional duties to: none

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Agenda Item: SL Honor Cord

Discussion:

- SL Honor Cord Subcommittee reported on draft of procedures.
- Priti gave update of discussion with bookstore: Committee only needs to purchase number of cords needed for current semester—tell bookstore how many, they order, we pay when they arrive (about 2-3 weeks), and we choose how to distribute. Students may pay at bookstore, but they are short staffed during transition and this would need to be re-negotiated when Barnes and Noble takes over. Our choice of cord and color can be added to bookstore chart of cord designations. Students may purchase cords from Amazon, but bookstore says their order would better match style of other cords at ECU because all from same vendor (Oak Hall).
- Discussion of logistics. We may have to wait until fall because of bookstore transition. Right now working on details for process of awarding SL cords.
- Abby continued presenting procedure document and made edits and added notes about things to check. Edited document with notes will be posted in SL Committee sharepoint site.
- Craig recommended adding official designation so that SL honors appears on student transcripts.
- Tara indicated that this would need to be coordinated with the registrar. Should also check if the SL course attribute is showing up on transcripts.
- Craig recommended that departments are also recognized. This may help to encourage departments to purchase cords for their students.
- Tara indicated that CLCE can serve as center for distributing cords to students, as long as they do not have to handle money.

Action Taken:

- Craig made motion to start offering SL Cords in fall 2021. Motion seconded by Abby. Motion passed.
- Sachiyo will wait until a few things are clarified/settled before taking proposal to faculty senate (funding, bookstore transition, final details of procedure).
- Sachiyo also indicated that she heard back from faculty senate and there are no funds to help purchase these cords.

Assigned additional duties to:

- Abby volunteered to contact registrar about official designation of SL honors on student transcripts and also SL attribute for individual SL courses.
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Agenda Item: Contacting SL Faculty

Discussion:

- Vera worked with Misun and Ya-Huei to develop survey. Ready for feedback from committee.
- Discussed several edits to the survey. Focus was on clarifying whether teachers dropped SL, maintained in-person SL, or shifted to virtual SL; what kind of changes were made, especially for virtual SL; and targeting both SL designated courses and courses with SL components.
- There was additional discussion of how to increase SL course proposals and a new subcommittee was formed with Craig taking the lead.
- Tara recommended contacting peer institutions for ideas.

Action Taken:

- Created new subcommittee—Promoting and incentivizing faculty to offer SL courses.

Assigned additional duties to:

- Craig will take the lead in moving forward with the work for new subcommittee.
  - Abby will represent the honors cord subcommittee.
  - Other committee members are encouraged to volunteer.
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Agenda Item: SL/SL\* Course Update Procedure

Discussion:

- Sachiyo reported on email exchanges regarding curriculum revisions to courses with SL designation (emails are posted in sharepoint). These revisions have usually involved changing prerequisites.
- Although we approve requests to add SL designation, we don't have a procedure for reviewing revisions of courses already approved for SL.
- Marion recommended continuing Sachiyo's approach. At our next meeting we need to discuss and approve a procedure.
- Possible language: The SL Committee only needs to review and approve revisions to courses with SL/SL\* designation if the proposed revisions impact the service-learning component of a course. Any other changes are automatically approved.

Action Taken: none

Assigned additional duties to: none

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Agenda Item: Pirate Profile/Faculty Recognition

Discussion: None. Ran out of time, so this item is carried over to next meeting.

Action Taken: none

Assigned additional duties to: none

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**NEXT MEETING:** March 9, 2021