

COMMITTEE: Faculty Senate Service-Learning Committee

MEETING DATE: 3/9/21

PERSON PRESIDING: Sachiyo Shearman

REGULAR MEMBERS IN ATTENDANCE: Ya-Huei Lu, Marion Eppler, Sachiyo Shearman, Priti Desai, Vera Tabakova, Craig Becker, Oghale Asagbra, Abby Schwartz, Jill Twark

EX-OFFICIO MEMBERS IN ATTENDANCE: Patch Clark, Misun Hur, Wendy Bridgers, Rebecca Bagley

OTHERS IN ATTENDANCE: Rachel Baker, Purificación Martínez

ACTIONS OF MEETING

Agenda Item: Approval of minutes from 2/9/21 meeting

Discussion:

Action Taken: approved

Assigned additional duties to: none

Agenda Item: SL/SL* course update procedure

Discussion:

- Continued from last meeting (2/9/21)—need procedure for handling revisions to courses with SL designation.
- Committee agreed that: The SL Committee only needs to review and approve revisions to courses with SL/SL* designation if the proposed revisions impact the service-learning component of a course. Any other changes to SL/SL* designated courses are automatically approved by the SL Committee.
- Rachel pointed out that UCC proposals need proof of notification (evidence that relevant committees have been notified of course changes).

Action Taken: Decided on procedure: When SLC chair is notified of proposed SL/SL* designated course revisions, will reply with above statement.

Assigned additional duties to: none

Agenda Item: Promoting/Incentivizing SL

Discussion:

- Briefly reviewed/discussed several ideas presented in document created by subcommittee. Craig and Abby gave quick overview of document.
- Patch suggested adding organizations (service partners).
- Misun asked if this is a strategic plan should it have action items with deadlines.

- Sachiyo indicated that it's good to have long-term plans along with smaller tasks that can be accomplished more immediately.

Action Taken: none

Assigned additional duties to: Committee members need to review document for discussion at our next meeting.

Agenda Item: SL/SL* application

Discussion:

- Discussed proposal for SL/SL* designation for BIOL 3010—Scientific Communication from Heather Vance-Chalcraft.
- Committee worked through each item in the evaluation rubric.
- Committee requested clarification of a few points. Will students be working on the service project individually or in groups? If groups, how large will the groups be and how much of the service work (writing) will each student do? Also, how many students will be working with each organization and how many organizations will participate?

Action Taken: Motion made to approve this proposal pending clarification described above. Motion passed.

Assigned additional duties to: Sachiyo will notify Heather Vance-Chalcraft.

Agenda Item: Contacting SL Faculty

Discussion:

- Vera revised the survey based on feedback given last meeting. Committee reviewed the new version and indicated that it is ready to send out.

Action Taken: none

Assigned additional duties to: Subcommittee will send out survey and report back later.

Agenda Item: Honor Cord

Discussion:

- Purificación Martinez and Rachel Baker have researched how to support committee's efforts to initiate SL honor cords at graduation. Presented several options for funding honor cords.
 - Approach bookstore again because Barnes & Noble process will most likely differ from Dowdy.
 - Faculty Steering Committee might be able to help, but probably outside the scope of their focus.
 - Raise funds from departments, but the amount needed is probably too high. Would need minimum of \$5000 to establish a foundation account.
 - Best option would be if Barnes & Noble can make the cords available for students to purchase directly on their own.

- Rachel reported that we need to identify a funding source before taking proposal to the faculty senate. Final approval for the SL faculty award was held up for over a year when the funding source withdrew/changed.
- Priti was told by bookstore that April 26 is when bookstore transition should be complete and Barnes & Noble will be up and running. The plan was to go back and contact them then.
- Purificación advised us not to take our honor cord proposal to the faculty senate until we know what Barnes & Noble is willing to do. We can work on this over the summer and present at the first faculty senate meeting in the fall.
- Sachiyo mentioned that we had previously discussed students getting faculty sponsors.
- Purificación recommended using our survey to recruit faculty sponsors who could be acknowledged. We could have a list of sponsors so students would know who to approach. She volunteered to be our first sponsor—willing to sponsor 3 students.

Action Taken: none

Assigned additional duties to: Vera will add recruiting sponsors for honor cords to the survey. Honor cord subcommittee will follow up with bookstore and work with Purificación to have proposal ready to submit to faculty senate during their first meeting in the fall.

Agenda Item: (Other Business) Faculty Awards

Discussion:

- Need to hear reports about faculty awards—add to agenda for next meeting.

Action Taken: none

Assigned additional duties to: none

NEXT MEETING: April 13, 2021