

**COMMITTEE:** Faculty Senate Service-Learning Committee

**MEETING DATE:** 1/11/2022

**PERSON PRESIDING:** Priti Desai

**REGULAR MEMBERS IN ATTENDANCE:** Priti Desai, Vera Tabakova, Abby Schwartz, Jill Twark, Timothy Harrigan, Linda May

**EX-OFFICIO MEMBERS IN ATTENDANCE:** Misun Hur, Roxanne Wilder, Katherine Ford, Shelby VanHoozer

**EX-OFFICIO MEMBERS (without vote) IN ATTENDANCE:** Lauren Howard

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## **ACTIONS OF MEETING**

Agenda Item: Approval of minutes of meeting held on 11/9/2021

Discussion: none

Action Taken: Tabakova made a motion to approve, Harrigan seconded. Minutes were approved as distributed.

Assigned additional duties to: None

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## **ACTIONS OF MEETING**

Agenda Item: Introduction of members

Discussion: May newly appointed to SLC since fall 2021, from Dental School and adjunct with OBGYN and KINE. Harrigan, clinical assistant professor in Physician Assistant program. Lauren Howard, interim Director for CLCE (former assistant director of CLCE). Serve as liaison between SLC and CLCE, learn more and provide insight as needed.

Action Taken: None

Assigned additional duties to: None

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## **ACTIONS OF MEETING**

Agenda Item: Update on recognitions (Media & Academic Award): SL faculty for pirate profile/ or First Monday, Student –highlight.

Discussion: Twark reached out to Dr. Rebecca Dumlao and received a positive response regarding submission of a student profile. Need to wait for Dr. Dumlao's college to come up again next year to submit a profile. By February SLC meeting anticipate having the name of the student and more information about them. Tabakova did not contact Dr. Daniel Novey due to Dr. Dumlao's quick response. Tabakova also reported there was one applicant for the SL Teaching Excellence Award committee- Dr. Melissa Hudson,

from College of Education/ Special Education, Foundations, and Research Department, doing good SL work. So, could possibility feature her in a First Monday.

Action Taken: Committee agreed to highlight Dr. Dumlao for Pirate Profile first and save Dr. Novey for a future feature. Committee agreed to explore possibility of featuring Dr. Melissa Hudson in First Monday.

Assigned additional duties to: Twark will follow up with Dr. Dumlao. Tabakova will reach out to Dr. Melissa Hudson to possibly highlight in First Monday, and those responsible for publishing First Monday.

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## **ACTIONS OF MEETING**

Agenda Item: Students graduating in Spring 2022 and SL Recognition/Honor Cords

Discussion: Hur, Desai, and Schwartz led the conversation. Hur explained how students are identified as being recognized for service learning via IPAR data/ BIC system and reported that 3 students are eligible to graduate with the cords at end of Spring 2022. Two of the three students are taking a third SL class this semester. Hur will check IPAR data/ BIC system again to determine if additional students will be added to the list once students apply to graduate. Students will be notified about the recognition and ability to purchase cords, will also receive a certificate. Regarding cords, Desai indicated while SLC does not have funds available to purchase cords for students, they could have the option to purchase them on their own from the bookstore. SLC can continue to explore options for funds in the future to purchase cords for the students, including pursuing the idea of creating a list of SL honor cord support faculty who could help fund qualifying students for purchasing the cords.

Action Taken: Committee agreed that students being honored will receive a letter from the committee, a certificate, and be informed to purchase their honor cords from the bookstore.

Assigned additional duties to: Schwartz to formulate letter to send to students regarding eligibility/provisional eligibility for cords. Tabakova will develop certificate and contact creative services if needed. Desai to contact bookstore to confirm designating the silver and white double cord for SL honorees and to inform them of Spring 2022 student honorees. Hur to access update list of SL honor eligible students.

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## **ACTIONS OF MEETING**

Agenda Item: Redefinition discussion of Service- Learning at ECU & Revision of the SL course designation application form

Discussion: Desai provided review of topic and prior discussion re: redefinition, revision of SL at ECU and examining the charge. Redefinition of SL was prioritized for 2021. Subcommittee members Carpenter, Becker, Clark, Ford, & Desai met on 11/23/2021 to undertake this task.

- SLC committee reviewed a document sent to the group developed during 11/23/2021 meeting, which included the following proposed definition for service-learning at ECU:

• Service-learning is a form of experiential engaged learning whereby students address meaningful civic needs as defined by the community. Students also formally connect their service activities to student learning outcomes and to broader social issues through reflective methods.

- Explained rationale for the proposed definition of service learning that ties the words, engaged, reflection, and learning outcomes. Considered the following: Nomenclature debates of CEL/ SL; being more inclusive; encouraging more faculty to pursue the SL course designation.
- Kept “defined by the community” to maintain SL as being driven by the community.

- Committee members agreed that the proposed definition was appropriate and felt it was more inclusive than the current definition as it gives some room for interpretation, allows for inclusion of multiple agency partners within a course, and even international communities not just local/domestic communities. Twark indicated that the definition better reflected work being done currently in SL courses on campus.
- Also discussed that subsequent changes and updates are needed for the SL course designation application form/ process. If changes are made, may need to notify/ get approval from the Committee on Committees and Faculty Senate.

Action Taken: Motion to change the definition of SL at ECU as proposed, Ford made a motion, Twark seconded. All were in favor. Motion passed.

Assigned additional duties to: Desai to check with Rachel Baker and copy Dr. Martinez to get clarification regarding next steps regarding whether we simply notify or seek approval for the new definition and SL course designation application from the Committee on committees and Faculty Senate.

## ACTIONS OF MEETING

Agenda Item: Revision of the SL course designation application and Reexamine SL committee's charge

### Discussion:

- **Revision of the SL course designation application.** The following ideas were discussed/areas for clarification included:
  - Should SLC provide guidance on a minimum number of hours students engage to count as SL?
  - Twark commented SL should be connected to student learning outcomes and whether a broader social issue is addressed and if a reflective activity is included. Not the amount of time per se, rather the knowledge gained by learners should be focused.
  - Howard informed the SLC how impact is reported in Give Pulse, keeps track of hours or donated goods, trainings attended, etc. and could be a useful framework for providing guidance to faculty seeking SL course designation.
  - Depending on how quickly the revised SL definition and application form/ process is passed, it may be possible to have succeeding tasks such as informing deans of these changes, accomplished by April 2022's final meeting.
  - At present, application for SL course designation application goes to the CLCE but may desire to have it come directly to the SLC. The subcommittee that meets to review the application form will also discuss the application process.
- **Reexamine SLC charge:** Still relevant? Or need to reconsider? Examine as a group and moved to agenda for February.

Action Taken: Subcommittee was initiated to review and revise the SL course designation application form. Ford, Desai, Howard volunteered. Desai will email if any absent committee members would wish to join. Subcommittee will meet before the next SLC meeting in February. Decision made to examine charge as a group during February meeting.

Assigned additional duties to: Desai to find out process and timeline for SL definition & SL course designation application being passed and subsequent tasks to be accomplished. All SLC members to read SLC charge prior to February meeting to discuss as a group any recommended modifications.

## **ACTIONS OF MEETING**

Agenda Item: Ongoing tasks: Promoting SL with various constituents

Discussion: Desai explained how SLC has been planning a video to promote SL with various constituents. Decided this task would be moved to next year, after new definition of SL for ECU and the application for SL course designation is updated and approved if needed by the Faculty Senate (based on approval process). Also discussed, sending updated information to deans by end of this semester to share with department chairs and program coordinators to encourage more faculty members to consider SL designation for their relevant courses.

Action Taken: None

Assigned additional duties to: None

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## **ACTIONS OF MEETING**

Agenda Item: Action Items/other items

Discussion:

- Desai asked the group if we want to plan a SLC in person social for March 2022. Group agreed. Will decide date and location during February meeting.
- Reminder: Jan 15 and March 15 are the deadlines if anyone applies for course to be considered for SL designation- then committee will need to review. As of Jan 11<sup>th</sup>, no applications were received.
- Howard shared that: Faculty Community Engaged Learning Award <https://clce.ecu.edu/faculty/faculty-recognition/> and Servire Society <https://servire.ecu.edu/> applications due Feb 4<sup>th</sup>.

Action Taken: None

Assigned additional duties to: None

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Adjournment

Desai made a motion to adjourn, Twark seconded. Meeting was adjourned.

**NEXT MEETING:** February 8, 2022, 3:30-4:30 pm (to 4:45 PM if needed)