

Committee: Student Scholarships, Fellowships and Financial Aid

Meeting date: 1/28/19

Person presiding: Hazel Walker

Regular members in attendance: Joanne Hartsell (Business), Ziwei Lin (Physics), Stephanie Richards (Health Education and Promotion), Deborah Shoop (English). Kim Stokes (Physician Assistant Studies), Elaine Yontz (Education)

Ex-officio members in attendance: Melonie Bryan (Rep of Provost), Kim Stokes (Rep of Faculty Senate).

Absent: Julie Poorman (Rep of Chancellor), Julie Poorman (Director of Financial Aid), Mark Sanders (Rep of Chair of the Faculty), Dejah Smith (Rep of Student Body).

Others in attendance: Lori Lee

Actions of Meeting:

Agenda item: Review of October meeting minutes

Discussion: None

Action taken: Approved

Agenda item: Sign annual confidentiality form

Discussion: None

Action taken: Assured we had all signed

Agenda item: Debrief scholarship awarding workshop

Discussion: Attendance similar to previous years. Ideas: do we need to continue this face to face event? Why? Cost, faculty time/productivity, portal is no longer new.

Actions taken: Ms. Bryan will most affected by the change. Consider change to electronic format for future years and report back to the committee in February. Also, the committee will consider if a change in charge is in order.

Agenda item: Scholarship Awards Applications

Discussion:

- The system is open and reviews are due by 2/14/19. Email from Melonie has the rubric in it.
- Professor Lin brings an idea to the table for future cycles—can we make a standard rubric so we are not having to double check rubrics with each application review (e.g. weight the scoring on the “back side” instead of on the rubric side. This is likely possible, but not this year.

Actions taken: Ms. Bryan will ensure the changes suggested by Dr. Lin can be made and the committee will review at the next meeting.

Next meeting: February 25, 2019 at 2pm Rawl Annex

Items to be discussed: Charge, scholarship applications and rubrics

Adjourn: 2:45p.m.