COMMITTEE: Student Scholarships, Fellowships, and Financial Aid Committee

MEETING DATE: 18 April 2011

PERSON PRESIDING: Alice Feret
Prof. Feret called the meeting to order at 11 A.M.

REGULAR MEMBERS IN ATTENDANCE: Sarah Colby, Jonathan Dembo, Alice Feret, Xiaoping Pan, Liza Wieland

EX-OFFICIO MEMBERS IN ATTENDANCE: Judy Wagner

OTHERS IN ATTENDANCE:

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ACTIONS OF MEETING

Agenda Item #1: Appointment of Secretary of the Day

Discussion: NA

Action Taken: Xiaoping Pan asked to serve.

Assigned additional duties to: Xiaoping Pan agreed to serve.

Agenda Item #2: Approval of Minutes of January 24, 2011

Discussion:

Action Taken: The minutes were distributed, then approved, seconded & approved without amendments. http://www.ecu.edu/cs-acad/fsonline/ss/ssminutes.cfm

Agenda Item #3: Review of SSC hosted workshop ECU Scholarship Awarding Workshop: Or Everything You Wanted to Know About Scholarships in 1 Hour on 28 February, from 11:00 AM – 12 Noon.

Discussion: The Committee concluded:
1) The workshop had a very good attendance of 60+ persons;
2) The PowerPoint presentation was terrific and very helpful.

The Committee proposed:
1) hosting this workshop as an annual event;
2) using an attendance sheet for future workshops to track the interested audience and to better serve participants by asking for feedback, follow-ups, etc.;
3) giving persons who attended this year’s workshop a heads-up re: next year’s event.

Action Taken: Prof. Feret has contacted Jeremy Jordan, the Assistant Director for Athletic and Departmental Scholars, to communicate the idea of making the workshop an annual event. Jordan has agreed to work with the committee for another workshop next year per email communication on 18 April 2011.
Agenda Item #4: Selection of scholarship recipients

Discussion: Committee members need scholarship application packets. Lori Lee’s assistant had no information regarding the status or whereabouts of the packets.

The committee suggested the application deadline for scholarships should be moved earlier in the calendar year.

Action Taken: Feret contacted Jordan, Assistant Director for Athletic and Departmental Scholars, who informed the SSC on 21 April 2011 that he will send the packets to committee members via campus mail, shortly.

Agenda Item #5: Approval of SSC annual report of 2010-2011.

Discussion: Colby, Vice-Chair of SSC, drafted the annual report; and Feret, Chair of the SSC, distributed copies of it to the committee members in attendance. The committee discussed and edited the report, and Colby revised the report according to committee members’ suggestions.

The committee members also acknowledged the excellent leadership of Profs. Feret and Colby and thanked them for their service.

Action Taken: The draft of the SSC annual report of 2010-2011, awaiting news of the scholarship selections, was approved unanimously.

NEXT MEETING: 26 September 2011

ITEMS TO BE DISCUSSED: 1) Welcome the new members of the SSC of 2011-2012.
2) Elect officers.
3) Plan the annual SSC workshop to take place in October, 2011 instead of February, 2012.