Faculty Senate Teaching Grants Committee

Minutes of November 2, 1998

The meeting was called to order at 3:00 by the Chair, Sherry Ginn. The minutes for the September 28th, 1998 meeting were approved. The Chair then reported that, as requested by the committee at the last meeting, she had called the office of the Vice Chancellor for Academic Affairs to inquire about funding for distance education. She found out that there was money available and suggested that the committee in some cases may want to direct proposals involving distance learning to the office of the Vice Chancellor. It was agreed that during discussion of the proposals the committee would identify those concerned with distance education for possible referral to that office.

Sherry Ginn distributed a summary of the statistics (mean, median, maximum score, and minimum score) for the initial evaluation by committee members of the eighteen grant proposals received this year. The floor was then opened for discussion of individual grants. The committee discussed proposals submitted for summer stipends (99-TS-1, 99-TS-2, 99-TS-7, 99-TS-8, 99-TS-10, 99-TS-12), the proposal for a project expense grant (#99-T-6), and two of the proposals for dual summer stipend and project expense grants (#99-TSD/TD-3, #99-TSD/TD-4).

During the discussion, the committee raised several points to be addressed on the instructions for the application forms for next year's grants:

1. Applicants' names should not appear in their grant proposals.

2. Applicants should complete the correct forms. For example, those seeking dual summer stipend and project expense grants should complete the forms for that type of grant as opposed to the forms for a project expense grant only.

3. Applicants with 10-12 month contracts are not eligible for grants with stipends.

The meeting adjourned at 4:30.

Respectfully submitted.

Heather Ries
Secretary