COMMITTEE: Teaching Grants Committee

MEETING DATE: August 27, 1999 at 3:00 p.m.
Rawi Annex 142

PERSON PRESIDING: Brenda Killingsworth,
Chair of the Faculty

Items were discussed in the following order

1. Opening remarks from B. Killingsworth.

After welcoming everyone, B. Killingsworth reminded the committee that a great number of administrative committees have been created in recent years because of the slow decision-making process of some of the faculty committees. One of the goals of the Faculty Senate is to expedite the decision-making process of its committees. Therefore, every faculty committee has been asked to write ASAP a time line with goals and plans of action to achieve those goals and to share this time line with the Committee on Committees, the Chancellor and other committees. She suggested that if the Teaching Grants Committee desires to change some of its procedures, it should do so as early as possible.

2. Remarks from Richard Ringeisen. The Vice Chancellor made the following remarks and answers to questions: 1) from now on there is going to be only one pool of money for teaching grants (that will include both Academic Affairs and Health Sciences division); 2) this pool of money will come from both the Academic Affairs and Health Sciences budgets and will not be money left over as in the past, but known beforehand to the members of the Teaching Grants Committee (this year, at least $50,000 from Academic Affairs and an amount by health sciences to be determined at a later time); 3) the Teaching Grants Committee should give full consideration to Distance Learning proposals, since one of the objectives is to decentralize and interest everyone in Distance Learning; 4) if all the money budgeted in one year is not allocated, this will not affect the budget for the next year; 5) the Vice Chancellor is open to the idea of studying whether it would be feasible to create a policy to receive teaching grants in the first or the second summer sessions; 6) the Vice Chancellor is creating a new Scholar-Teacher Award to be given to faculty members who are bringing together their research interests and their undergraduate teaching.

3. Introduction of committee members.
4. Election of committee officers.
The following officers where elected unanimously:
Chair: Rick Niswander

Vice Chair: Heather Ries
Secretary: Purificacion Martinez

5. Discussion of business carried over.
1. Set meeting time. This item will be discussed in the Spring of 2000
2. On-line applications. R. Niswander will give the URL of the on-line application and after review by the committee, its implementation will be discussed in the Spring of 2000
3. Progress reports. The chair and vice chair of the committee will review them and report to the committee
4. Require abstract. This item will be discussed in the Spring of 2000

6. Upcoming committee activities
The chair and the vice chair of the committee (and any other member who wishes to attend) will hold a grant information session September 16 from 3 to 4 p.m. in Rawl 105. An announcement of this session will be sent to all full-time ECU faculty members.

The committee will meet October 5 at 4 p.m. (Location TBA) for discussion of the packages and the evaluation criteria to make sure that uniformity is maintained, and to receive hand-outs for forms.

7. Committee goals for 1999-2000
Due to the late hour, the discussion of the committee goals was postponed until a later meeting.

Some of the goals to be discussed:
1. Possibility of receiving the stipend during the first or the second summer sessions.

2. Timing of project expenses and stipends.

3 Possibility to tying the Teaching Grants Committee budget to annual increases in faculty salaries. (The committee asked D. Clayton to investigate the relationship of these two items in the past three years).

4 Whether it is feasible for each committee member to summarize proposals for the rest of the committee before starting its discussion. (Each member would be responsible for 2 or 3).

Without further business, the meeting was adjourned at 4:30 p.m.

Respectfully submitted
Purificacion Martinez, Secretary.