Faculty Senate: Teaching Grants Committee

Minutes: October 5, 2000


Ex-Off. Member with vote absent: M. O'hara

Ex-Off. Member without vote absent: D. Clayton, A. Vance.

The meeting was called to order at 4:05 pm by the Chair, Rick Niswander.

The Chair distributed the proposals and evaluation forms. It was noted that proposals 1-20 were for Summer Stipends, and proposals 21-30 were for Dual Summer Stipend and Project Expense Grants.

R. Niswander informed the committee that the timing of funding for the Dual Grants was not a consideration anymore, since Vice Chancellor Ringleisen had agreed to release the money for expenses before July 1st if necessary. If a Dual Grant proposal has some part of the budget that is considered inappropriate, the evaluator should rate the proposal disregarding that part of the budget. The evaluator should indicate this action in the scoring sheet. Committee members will receive their evaluator number via e-mail.

An overview of the process for evaluating and reviewing the grants was then given. Committee members evaluate each proposal according to four categories, using a matrix of 0-5, with 5 being the best. Committee members then meet and discuss each proposal to allow for different points of view to be heard. Committee members then have the opportunity to revise and resubmit their scores.

Relevant deadlines and meeting times were established. It was decided that evaluations should be submitted to the Faculty Senate office by noon on Thursday, October 26th. The committee agreed to meet to discuss the proposals on Friday, October 27th at 4:00 pm.

The meeting adjourned at 4:30 pm.

Respectfully submitted

Purificacion Martinez, Acting Secretary