Teaching Grants Committee
October 20, 2003
2:00 – 3:00 p.m.

Presiding: John Bort

Regular Members in Attendance: Sherralyin Cox, Tim Gavin, Margaret Bauer, Sharon Ballard, John Bort, Robin Webb-Corbett, Carmen Russoniello, Blaise Williams, Jean-Luc Scemama, Gail Ratcliff, Harold Stone

Ex-Officio Members in Attendance: Sylvia Brown, Steve Culver, Charles Ewen

Actions of Meeting:
- A spreadsheet with each committee member’s rating of each proposal was distributed to committee members
- The committee discussed the first nine proposal. Committee members were advised that following the discussion of all 16 proposals, they may re-rate the proposals and a new spreadsheet will be developed.
- Issues of format were discussed, such as spacing, length of proposals, etc. It was decided that if the proposal was over five pages but the additional pages were supplemental material than that was acceptable.
- The appropriateness of some proposals was discussed. It was determined that we will vote as a committee on the appropriateness of proposals in question following the first round of discussion. Committee members are not to score 0 for proposals that they do not feel are appropriate. However, they may score 0 if they feel that is the score deserved.
- There will be an opportunity to anonymously pass along comments to the grant writers following the review process.

Next Meeting: Monday, October 27, 2003

Items to be Discussed: The committee will discuss the remaining proposals and committee members will then have the opportunity to re-evaluate the proposals.