

COMMITTEE: Teaching Grants

MEETING DATE: February 28, 2019; 3:00 – 5:00 PM

PERSON PRESIDING: Jo Anne Balanay, Chair

REGULAR MEMBERS IN ATTENDANCE: Christina Tschida, Sviatoslav Archava, Toyin Babatunde, Lauren Tedesco, David Ingram, Mark Johnson

EX-OFFICIO MEMBERS IN ATTENDANCE: Young Kim, Jessica Christie

OTHERS IN ATTENDANCE: None

ACTIONS OF MEETING

Agenda Item: Revision of Teaching Grant Proposal Guidelines

Discussion: The committee discussed the following previously identified suggested changes to improve the proposal guidelines and evaluation:

1. Each applicant is required to disclose any recent grant submissions not only for ECU Teaching Grants but also for ECU Research and Creative Activity Grants.
2. For applicants with previously funded grants from either of the two committees, the applicant is required to submit the progress report and the summative report for the most recently funded proposal as part of the application package.
3. The evaluation of previously funded proposals should be part of the scoring rubric for applicants with previously funded Teaching Grant proposals.

Action Taken: The committee reached the following decisions:

1. Starting next Fall Semester 2019, the committee will review and score the final reports for previously funded Teaching Grants proposals. The committee charge will be revised accordingly.
2. Scores for the final reports will be included in the evaluation of new grant proposal submissions.
3. The following changes will be made on the proposal guidelines: 1) A rubric for evaluating and scoring final reports for previously funded grant proposals will be included; 2) Final reports will be required as an appendix for applicants who have previously funded proposals; 3) Applicants will be required to report other grant proposals (internal or external) associated with the submitted Teaching Grant proposal.

The committee had a quorum during the meeting. The above decisions were voted on and approved by the committee.

NEXT MEETING: None planned for the rest of the Spring Semester 2019.

ITEMS TO BE DISCUSSED: N/A