

COMMITTEE: Teaching Grants

MEETING DATE: September 8, 2020; 2:00 – 3:00 PM

PERSON PRESIDING: Armin Krishnan, Chair

REGULAR MEMBERS IN ATTENDANCE: Africa Hands, Heather Muise, Mark Johnson, Cynthia Wagoner, Sungwoo Ahn, Jakob Jensen, Julie Stanley, Aundrea Oliver, Armin Krishnan, Hum Lim

EX-OFFICIO MEMBERS IN ATTENDANCE: Young Kim, Beth Bee, Kristen Cuthrell, Page Varnell

OTHERS IN ATTENDANCE: Purificación Martínez, Rachel Baker

ACTIONS OF MEETING Agenda Item:

Revision of Teaching Grant Proposal Guidelines

Procedural announcements:

- Committee meetings are open; visitors can be granted speaking privileges.
- A quorum of 7 members is necessary for decisions.
- Committee may form sub-committees as appropriate.
- Robert's Rules of Order are in effect.
- Information on the TG Committee is available on the Faculty Senate website and on a SharePoint page.

Discussion:

- The discussion focused on the timeline for proposal submission and review.
- It was noted that the request for proposals has to be changed to reflect the move to online operations at the university.
- The submission requirements need to be adjusted (remove the need for hard copies).
- It was noted that the time for submission matters (noon or 5pm).
- Last year's funding was \$77,000 with six proposals that were funded – this year funding could be less. We are awaiting confirmation of financial support from the provost and vice chancellor.
- *Update:* (Beth Bee received word from Provost Hayes that grant funding of \$50,000 would be available this year and that our recommendations for funding would be reviewed within two weeks of the submission of our letter).

Actions Taken and Planned:

1. Election of the committee chair (Armin Krishnan), Vice Chair (Mark Johnson), and Secretary (Africa Hands)
2. Confirm funding for the next funding cycle.
3. Review and prepare announcement for teaching grant.
4. Finalize timeline for submissions and review.

NEXT MEETING: September 22, 2020 at 2pm-3pm (Aundrea Oliver invitation) via Teams

REVIEW MEETING TO DISTRIBUTE PROPOSALS: early December 2020 (tentative)

ITEMS TO BE DISCUSSED: N/A