

Minutes, University Budget Committee, Sept. 19, 2019

Regular members in attendance: Uduak Akpan, Cindy Elmore, Steven Garrett, Mark Sanders, Holly Wei

Ex-officio members in attendance: Joe Gaddis, Becky Welch

Guests: Jeff Popke, Chair of the Faculty and Lori Lee and Rachel Baker, Faculty Senate office

1. The committee meeting was called to order by Faculty Senate Chair Jeff Popke at 2 p.m.
2. After introductions, Popke gave the committee its charge for the year.
3. Officers were elected, including Holly Wei as Chair, Mark Sanders as Vice Chair, and Cindy Elmore as Secretary.
4. Popke reviewed the business carried over from last year and stated that he agrees with the committee's recommendation in its 2018-2019 Annual Report for greater faculty involvement in the university budget decision process. He plans to seek out ways this can be facilitated and said he plans to attend these committee meetings as he is able. He reiterated the importance of the UBC's work, noting that few UNC System universities have a faculty committee such as the UBC.
5. Popke added that he has spoken to the acting chancellor about ways the UBC can increase its involvement in the university's budgetary process, and that the acting chancellor is very amenable.
6. Steven Garrett agreed to examine how the process works at other UNC System universities for faculty involvement/input into the university's budget-decision process.
7. A brief discussion followed about the UBC's prior representation on the University Tuition and Fees Subcommittee, which has occurred previously but did not last year. This action is not in the UBC's charge, but a process could be started to specifically include this in the UBC's charge.
8. Uduak Akpan agreed to serve as the UBC's representative to this subcommittee.
9. After a brief discussion, the decision was made to hold regular UBC meetings at 4 p.m. this semester, which seemed to work with everyone's schedules and is also helpful to several ex-officio members.
10. Popke noted that the University Advisory Group on Salary Issues is close to being wrapped up.
11. Guest Purification Martinez, ECU Faculty Senate Parliamentarian, mentioned a presentation she has created about faculty involvement in university budget processes. She will share with Steven as part of the information gathering of processes, best practices, etc. at other institutions. A presentation and discussion on the findings will be forthcoming in the fall semester.
12. Mark will invite Vice Chancellor of Administration and Finance, Sara Thorndike, and Director of Materials Management, Kevin Carraway, to deliver overviews of their respective areas during the upcoming academic year.