

## University Budget Committee Minutes

<b>Meeting Date and Time:</b> April 15 <sup>th</sup> 4pm	
<b>Meeting Topic(s):</b>	
<p><b>Attendees, Members:</b> Dr. Uduak Akpan, Dr. Molly Jacobs, Dr. Holly Wei (Chair), Dr. Cindy Elmore, Steve Garrett (Secretary), Dr. Page Varnell (Vice Chair), Dr. Jennifer McKinnon</p> <p><b>Ex-officio Members:</b> Ms. Stephanie Coleman, Dr. Wendy Sergeant, Dr. Gary Venderpool, Dr. Becky Welch, Dr. Susan Chapman, Senate Chair Dr. Purificación Martínez, Tucker Robbins</p> <p><b>Attendees, Guests:</b></p>	
<b>Meeting Purpose(s):</b> Final UBC meeting of the year	
<b>Objectives/Outcomes:</b>	
<b>Agenda Item #1</b>	<b>Approval of minutes from prior meeting</b>
<b>Options/Points Raised:</b>	
<b>Decisions or Recommendations:</b>	Minutes were approved
<b>Agenda Item #2</b>	<p>Information was shared about the Research Infrastructure Work Group by</p> <p>Kathryn Verbanac, PhD, Assistant Vice Chancellor for Research Development Director, Office of Postdoctoral Affairs Division of Research, Economic Development and Engagement (REDE)</p>
<b>Options/Points Raised:</b>	Discussion about lack of transparency and communication regarding funding with grants and how funds are dispersed.

	<p style="text-align: center;"><b>General Conclusions and Recommendations</b></p> <p>Intramural staff training should be implemented as soon as possible by REDE.</p> <ul style="list-style-type: none"> <li>➤ All training should be required, documented and tied to career progression.</li> </ul> <p>Hubs, hub staff, MOUs and organizational charts should be reviewed at least annually by joint leadership (ADRs / Directors) and the appropriate REDE AVC.</p> <ul style="list-style-type: none"> <li>➤ Metrics should include proposals, complexities, awards, expenditures and F&amp;A</li> <li>➤ Consistency in positions and compensation across the hubs based on roles and responsibilities</li> <li>➤ Hubs ideally comprised of both EHRA and SHRA staff with a stratified structure consistent with a professional career ladder.</li> </ul> <p>It is best for hub staff to:</p> <ul style="list-style-type: none"> <li>➤ Be either pre- or post-award, not both</li> <li>➤ have broad capacity and not specialize in certain sponsors or grants</li> <li>➤ be housed together in one of the home colleges/schools.</li> </ul> <p>Other departmental-level administrative responsibilities for hub staff should be avoided, minimized when possible.</p>	
<p><b>Decisions or Recommendations:</b></p>	<p>Puri suggested bringing recommendations to faculty senate</p> <p>A small subcommittee was formed lead by Jennifer McKinnon to present to faculty senate what is needed from this report for faculty support pre, post, etc</p>	
<p><b>Action Items</b></p>		
<p><b>Task to Be Done</b></p>	<p><b>Person Responsible</b></p>	<p><b>Due Date</b></p>
<p>Subcommittee to suggest recommendations to faculty senate regarding support needed with grants to include positions and funding, etc</p>	<p>Jennifer McKinnon will lead the subcommittee</p>	

Freeform Notes

Agenda

1. 4 pm                      Call to order
2. 4 – 4:02 pm            Approval of the March 18 meeting
3. 4:02 – 4:30 pm        Kathryn Verbanac, PhD  
Assistant Vice Chancellor for Research Development  
Director, Office of Postdoctoral Affairs  
Division of Research, Economic Development and  
Engagement (REDE)

## Grant Hub Report

4. 4:30 – 4:50 pm Updates

5. 5:00 pm Adjourn

Kathy shared a PPT presentation

UBC meeting recording:

Topic	Password
<a href="#">UBC April Meeting-20210415 2001-1</a>	TzNwAJ*3
<a href="#">UBC April Meeting-20210415 2109-2</a>	aCNvrF3?