UNIT CODE SCREENING COMMITTEE

Meeting #1, September 30, 1996, held in Rawl 105, 3:30-6:15 pm

Agenda Item I. Approval of Minutes
The minutes of the previous meeting were approved without amendment.

Agenda Item II. Amendment of Allied Health Sciences Code
The committee approved the amendment.

Agenda Item III. School of Nursing Code:

The committee recommended the following changes or suggestions for clarification:

Cover letter: the amendment procedure of the existing code (11.V) calls for a 2/3 majority to amend; a simple majority would be sufficient for a new code, but not this amended code.

Global and editorial changes:
Make all references to Robert's rules read: Roberts
Rules of Order Newly Revised (106, 178, 471, 475)
Change "which" to "that" ll.109, 120, 127
Commas: 134 delete after "official"; 241 insert after "e.g.";
254 delete after "Organization"; 387 insert after "committee"

p.1 1.77 Delete "organizing framework"; this item sounds like a substantive part of the code. The handbook may continue to contain such a section, but the "organization of a unit" must be spelled out in the code.

p.2 1.112-13 Delete. Criteria, if they exist, must be stated in this code. Current language implies that the Faculty Organization might adopt new criteria on its own without code revision.

1. 115 No description of the position of "Chair of the Faculty Organization" is provided; insert?

1.123 "assigned": You may wish to state by whom and how for the protection of faculty rights.

p.3 11.132-35 This procedure may prove restrictive in the "appointment" of Assoc. and Asst. Deans and dept. Chairs.

11.140, 144, 149, 159 Duties of administrative officials should be specified in the code as part of the "administrative organization of the unit" (Fac. Man. App. L-4 C.3.c)

1.143,148 "evaluated": specify which evaluation to distinguish from the procedure above in 11. 132-35; "annually"?

1.163 Provide opportunity for faculty to discuss with the administrator the final form of the budget request (Fac. Man. App. L-4 C.3.h).

p.4 1.166 "following" ? or "before"?

1.187 Delete or revise.
p.6 1.240 Change "conduct" to "participate in" cf. L-5 F.2.

1.258 Change "implementation of" to "compliance to".

p.8 1.308 Delete section f. (is covered in L-5 E).

p.9 11.320, 336, 342 Clarify

l. 332 Amplify


11.373-5 Recommend to "Dean" not "department chair";
also a majority voting faculty vote is not a binding vote.

p.11 1.391 Change "department" to "department's".

11.394-5 Change "according to criteria prescribed in
Appendix C" to "in accordance with Fac. Man. App. C-4 II.B

1.410 Consider a separate section for fixed and part-time
faculty.

1.414 100%??, also math doesn't work.

p.12 1.419 Delete "also".

p.13 11.448-50 Appendix C-6 V.B states, "The unit
administrator shall report annually to the unit, in dollar
amounts and percentages, the total increment allotted,
mean salary increment, and range in salary increments for
the unit. Each faculty member shall be informed by the unit
administrator of any salary increment recommendations
made on behalf of the faculty member by the unit
administrator." Either refer to this section (preferable) or
make code language follow more precisely.

1.454 Clarify that Appendices C and D contain "minimum"
criteria for appointment, reappointment and professional
advancement which are to be distinguished from the dept's
criteria.

1.464 10 people as a %?

11.477-82 Insert language describing the method for altering
number or nature of departments?

The committee decided that the current day and time were
unsatisfactory and delayed setting a date for the next
meeting pending a survey of Committee Member
Availability.