UNIT CODE SCREENING COMMITTEE

Meeting #8, November 20, 1997, held in Rawl 127, 2-3:15 pm

Present was Artemis Kares, Chair, Unit Code Committee, from Academic Library Services

Agenda Item I. Approval of Minutes:
The minutes of Nov. 13 were approved without amendment.

Agenda Item II. Academic Library Services Code:
The Committee had the following suggestions for changes:
Global: Change "tenured" to "permanently tenured"
and standardize whether hyphenated or not; p.2 1.33; p.10 1.210; p.12 1.267.

p.2 1.26 Add a parenthesis or a footnote explaining that
ALS "operational departments" are not "academic units" for
the purposes of Fac. Man. Apps. C-4 n.4, and D-4 n.3, and
that hereafter "operational departments" are referred to
simply as "departments".

1.35 Delete "Library Assembly" or at least add the
"permanently tenured faculty".

1.42 Change "at" to "on"?

p.4 1.70 Delete "own"

1.75, 80 Add provision for the faculty to see and
comment on final version of the annual report and budget
request and for information when the budget is received.

p.5 1.104 Clarify "policies" as "operational policies and
procedures".

p.6 1.121 Clarify that the Library Director chairs the
Director's Council.

1.133 Change "permanent" to "continuing".

p.10 1.226 Delete "of each committee", change "is" to
"are"

1.229 Change "is" to "are"

p.13 1.281 Clarify "the unit's" professional needs etc.

p.15 1.331, 335 Make 331 singular, standardize whether
italicized or not.

p.17 1.372 Close parenthesis after "institutions"?

1.378ff. Font and spacing.

p.18 1.412 Governance has ruled that teaching, research,
and service must have a 10% minimum to maintain a
balance. Change service minimum here and at p.23 1.555 to
"10%"

p.19 1.435-476 Your use of the word "acceptable" as
the standard gives probationary faculty little idea of what is
expected and your unit little grounds for denying
reappointment or tenure. If possible you should define the
criterion in a more transparent way. If nothing else, the App.
D standard for tenure is "demonstrated professional
competence" which should be incorporated into the criteria
for tenure (and into the criteria for reappointment if by
"acceptable" you mean "satisfactory progress toward
tenure").

p.20 1.487, 494 App. C requires "excellence" in
teaching. Make certain that the minimum threshold for unit
criteria is at least as high as the Fac. Man.; copy or
reference its language as appropriate. You may wish to
begin raising the standard for reappointment toward
"excellence" at some point, e.g., year 4 1.456.

1.478-9 Clarify "include in the P.A.D. in accordance
with App. D" rather than "submit".

p.23 1.553-61 This should come earlier as part of
the criteria, perhaps 1.351.

1.609"in residence" is too vague. Voting faculty for code
issues are defined in App. L-3 A.

The committee was not in agreement as to whether these
were editorial or substantive changes, and there being some
debate, Prof. Grossnicle asked that the full committee
consider the revised code when resubmitted. The
committee decided to meet next on Dec. 4 to consider the
Dept. of History and School of Education codes.