EAST CAROLINA UNIVERSITY FACULTY SENATE

Unit Code Screening Committee

Meeting #5, April 4, 2001, held in Rawl Annex 142, 3:00-4:15 pm

Regular members present were: Gene Hughes, Greg Lapicki, Ralph Scott, Sherry Southard, John Stevens and Kyle Summers.

Ex officio members present were: Bill Grossnickle, Linda Ingalls, Ben Irons, and Tinsley Yarbrough.

Also present were Patricia Anderson and Diane Kester, unit code committee, School of Education; and Mary Jackson, unit code committee, School of Social Work and Criminal Justice Studies.

Agenda Item I. Approval of Minutes:
The minutes of the previous meeting were approved without amendment. The minutes of Nov. 15, 2000 were approved as amended to indicate the presence of Tinsley Yarbrough.

Agenda Item II. School of Education Code:
The following editorial changes were suggested:

Type:

I.81-2 Remove errant underlining
I.193 Change "nonoccurrence" to "nonconcurrence"
I.471 Delete "Tenure, Promotion, and" as redundant
I.491 Change "Tenure track" to "probationary"

Particular:
p.5 I.207 After composed according to Appendix L, add "(here and throughout this document)"
p.6 I.234 Change "qualifications" to "departmental assignment,"
p.11 II.468-77 Change "search" to "nominating"

The code was unanimously approved subject to these editorial changes.

Agenda Item III. Date formatting on unit code page headers:
The committee discussed the problem of which date should appear on unit code page headers. It was agreed that the final copy maintained in the faculty senate office should bear the date the code was approved by the chancellor. To see to this will require the follow-up of the UCS chair and the Faculty Senate Office staff. Professor Scott agreed to begin implementing this. The copy presented to the committee, it was felt (since our current guidelines are vague on the subject) should carry two dates: the date the code (or the page, if pages are amended individually in future) was last approved by the chancellor, and below it, the date the current draft was approved by the permanently tenured faculty of the unit.

Agenda Item IV. School of Social Work and Criminal Justice Studies code:
The committee asked that the date signed by the unit representative on the signature page be the date on which the tenured faculty approved the draft code. It also asked that the page headers be amended to include this date below the date of revision currently on the top right.

The committee noted that one set of corrections pertaining to the new unit structure were not made and ought to have been:
p.15 I.22 Change "three" to "four"
I.36-7 Change "six faculty members with two representatives" to 8 with 2 vel sim.

The Committee approved the unit code with the recommendation to fix these two minor points, which it deemed editorial.
**Agenda Item V. Department of Geography code:**

Since no representative was available to discuss the unit code, consideration of the document was tabled until the committee's next meeting.

**Agenda Item VI. Annual Report:**

The draft annual report was approved with two amendments: to reflect changes in the minutes above, and to include the activities of today's meeting. There being no further business, the meeting adjourned.