Meeting Date: 8/28/02

Meeting Location: Rm. 142 Rawl Annex

Person Presiding: Ralph Scott

Regular Members in Attendance: Kyle Summers, Gregory Lapicki, Garris Keels Conner

Ex-Officio Members in Attendance: Bill Grossnickle, Linda Ingalls, Melissa Nasea, Kitty Hill

Others in Attendance: Bob Morrison, Michael Lewis, William Swart

Actions of the Meeting

Agenda Item: Introductory remarks by Bob Morrison, Chair of the Faculty, and William Swart, Provost/ Vice Chancellor of Health Sciences

Agenda Item: Election of officers.

Results: President: Ralph Scott, Vice President: Garris Keels Connor, Secretary: Kyle Summers

Agenda Item: The committee reviewed the goals and accomplishments of the previous year.

Agenda Item: Consideration of the goals of the committee for the next year. Melissa Nasea recommended changes in the committee’s charge to remove items that were no longer relevant.

Action Taken: A subcommittee was formed to investigate, to be chaired by Melissa Nasea. Garris Conner was also elected to the subcommittee. The committee will meet on October 16th at 4pm to discuss the findings and recommendations of the subcommittee.

Agenda Item: Linda Ingalls suggested that the School of Medicine may prefer to have its code reviewed earlier than scheduled, due to changes stemming from new hires by Vice Chancellor Lewis.

Action Taken: No specific action was taken.

Agenda Item: Dr. Morrison pointed out that the recently implemented management flexibility policy included a recommendation for periodic code revue, and commended the committee for its foresight in implementing periodic review.

Agenda Item: Approval of the minutes of the previous meeting.

Action Taken: The minutes were unanimously approved.

Agenda Item: Review of two new codes: School of Human Environmental Sciences and School of Allied Health Sciences

Action Taken: The next meeting of the code committee was arranged for Sept. 18th, to review the two codes.

The meeting was adjourned at 4:30 pm.
Respectfully submitted:
Kyle Summers