Meeting Date: May 1st, 2003

Meeting Location: Rm. 142 Rawl Annex

Person Presiding: Dr. Ralph Scott

Regular Members in Attendance: Kyle Summers, Garris Conner, Jen-Jar Lin, Bryna Coonin

Ex-Officio Members in Attendance: Tinsley Yarbrough, Linda Ingalls, Kitty Hill Wetherington

Actions of the Meeting

Dr. Scott called the meeting to order at 4:00 pm.

The minutes of April 17th were approved at 4:02 pm.

Agenda Item: The committee considered whether or not to meet during the summer to consider two codes: the College of Education and the William Laupus Medical Library.

Action Taken: Dr. Scott ascertained that enough members would be able to attend summer meetings to form a quorum, and it was agreed that the committee would meet on May, 29th, 2003.

Agenda Item: Dr. Scott asked for volunteers for a temporary secretary position during the summer.

Action Taken: Linda Ingalls volunteered.

Agenda Item: Dr. Scott made a motion to make a March 1st deadline for the submission of codes.

Action Taken: The motion was approved.

The meeting was adjourned at 4:27 pm.

Respectfully submitted:
Kyle Summers