REGULAR MEMBERS IN ATTENDANCE: Beth Velde, Andrew Morehead, Garris Conner, Christine Zoller, Bill Grossnickle, Bryna Coonin, Umit Yalcin

EX-OFFICIO MEMBERS IN ATTENDANCE: Paul Zigas, Susan McCammon, Ralph Scott

ACTIONS OF MEETING
Meeting called to order at 4:10 in Rawls Annex 142 by Garris Conner.

Agenda Item: Minutes of September 1, 2005

Moved by Bill Grossnickle, Seconded by Christine Zoller to approve minutes. Carried unanimously.

Agenda Item: SAHS Unit Code Revisions

Line 364 section G., 2 suggest clarification on the election/appointment of Laupus Library Representative.

Line 667 and 697 capitalize first letter of appendix.

Line 705 add comma after i.e.

Lines 715 and 767 add hyphen to Fixed term.

Line 789 add comma after Appendix D.

Lines 807 and 906 add appropriate reference to Appendix C.

Line 911 add : after include.

Line 958 suggest addition of criteria approved by tenured faculty before procedures.

Line 1035 separate paragraph into new clause titled Enabling Clause.

1. Agenda Item: Other business

Garris will contact Catherine Rigsby about the status of the memo to units regarding the inclusion of a statement in codes regarding the involvement of faculty in the merit decisions for units.

The guidelines will be modified to state that the codes are to be submitted in both electronic and paper copies. The printed copies may be printed back to back.

NEXT MEETING: To be determined based on submission of codes or business for committee.

Moved by Gill Grossnickle, seconded by Christine Zoller that the meeting be adjourned.
Meeting adjourned at 4:30

Respectfully submitted Beth Velde, secretary