East Carolina University

Unit Code Screening Committee

Meeting Date: February 24, 2005

1. Attendance
   1.1 Garris Conner, Paul Zigas, Bryna Coonin, Tinsley Yarbrough, Beth Velde, Andrew Morehead, Bill Grossnickle
   1.2 Guests: Carol Collins, David Batie

2. Call to order at 3:00 in Rawl 105.

3. Minutes of 1/22/05
   3.1 Moved by Andrew Morehead, seconded by Tinsley Yarbrough that the minutes be approved. Passed unanimously.

4. Review of Morehead and Scott’s overview of Appendix L re: vestigial codes
   4.1 Discussion indicated that the outline was helpful in defining vestigial codes and the process for development.
   4.2 Dr. Morehead will revise based on feedback for review at next meeting.

5. Review of Draft #7 of College of Technology and Computer Science Code.
   5.1 p. 1 or 2, put acronym TECS in parentheses after phrase is used first time.
   5.2 line 258, suggest change to “Chair elected for committee membership”.
   5.3 line 294, change “summary” to “minutes”
   5.4 line 369-371, clarify when the voting procedures are to be established
   5.5 line 375, add apostrophe to “department”
   5.6 lines 392-393, what if existing criteria change, what mechanism will deal with those changes?
   5.7 line 466 & 467, change to “ECU Faculty Manual and College Code”
   5.8 line 715, add :with” after “conformity”
   5.9 line 729, change to “absolute majority”
   5.10 line 878, add “ly” to “permanent”
   5.11 line 1077, add “permanently” before “tenured”
   5.12 Moved by Bill Grossnickle and seconded by Andrew Morehead to approve the code of the College of Technology and Computer Science with these changes. Passes unanimously.
   5.13 Representatives to make changes and send two clean copies to Lori Lee in Senate office.

6. Garris reviewed proposals presented by Governance Committee at last Faculty Senate meeting that will impact the checklist used by the Unit Code Screening Committee.