

COMMITTEE: Unit Code Screening Committee

MEETING DATE: 29 August 2018 , Organizational Meeting

PERSON PRESIDING: Jeff Popke, Chair of the Faculty , followed by Cheryl Johnson, Chair UCSC

REGULAR MEMBERS IN ATTENDANCE: Cheryl Johnson, Gail Ratcliff, Karen Jones, Melissa Rhodes, and Ken Ferguson

EX-OFFICIO MEMBERS IN ATTENDANCE: Melinda Doty, Lisa Hudson, Linda Ingalls, Kathy Misulis

OTHERS IN ATTENDANCE: Jeff Popke, Chair of the Faculty , Lori Lee

ABSENT: Regular Members—Leah Cordova, Timm Hackett, and Brian Muzyka

Popke called the meeting to order at 4:35 pm.

ACTIONS OF THE MEETING

Agenda Item:

Jeff Popke reviewed the charge of the committee.

Discussion:

Topics discussed included clarification of the committee's charge, task to update the Unit Code Template in Accordance with Faculty Manual Changes, and current issues being addressed in faculty governance that the committee should be aware of.

Agenda Item:

Elections

Discussion:

Nominations for chair were solicited.

Action Taken:

Cheryl Johnson was nominated for chair, accepted the nomination, and was approved by acclamation.

Jeff Poke left and then elections continued.

Timm Hackett was nominated for vice chair, and was approved by acclamation.

Melissa Rhodes was nominated for secretary, and was approved by acclamation.

Agenda Item:

Review Schedule for two codes in queue.

Discussion:

Johnson asked for volunteers for prescreening review of Psychology Unit Code .

(Ken Ferguson, Kathy Misulis, and Melinda Doty agreed to prescreen). Prescreening reviews for this code are to be submitted individually or collectively by these volunteers by Sept. 12 to allow a week for everyone else to view these. Everyone was asked to read the code and prepare for discussion on it at our next scheduled meeting Sept. 19th.

Johnson asked for volunteers for prescreening review of the Anthropology Unit Code and (Karen Jones, Gail Ratcliff, and Lisa Hudson volunteered). Prescreening reviews for this code are to be submitted individually or collectively by these volunteers by Sept. 26 to allow time for everyone else to view . Everyone was asked to read the code and prepare for discussion on it at our October 17th meeting.

Agenda Item:

Minutes from the April 18th meeting were not reviewed.

Action Taken:

Vote on the minutes will be initiated by the Chair through an email vote.

NEXT MEETING: Sept. 19, 2018 3:30-5 pm

ITEMS TO BE DISCUSSED:

- Psychology Code

Meeting adjourned at 5:30 pm

Submitted by Cheryl Johnson, Chair